

TOWN OF MARSHALL

POLICY

Title: Waterline Connections and Disconnections

EFFECTIVE DATE: October 13, 2003

AMENDED: June 14, 2016

POLICY STATEMENT:

Upon receiving notification to turn a water service on, Town Forman/Public Works staff will ensure that someone is in the residence before turning on the line. The supply line should be checked in the basement before leaving to ensure that there are no problems.

Written notification must be obtained before water can be shut off, as regular charges will follow.

A line may be turned off without access to the residence. Except in the case of repairs, a \$40.00 charge will be assessed for turning on a service (\$60.00 outside of regular working hours).

All requests for connections or disconnections shall be done through the Town Office.

PURPOSE:

To ensure the right line is on and to protect basements from flooding.

To ensure that residents are charged appropriately for water services.

Have written documentation to ensure the action was taken properly.

DEFINITIONS: