

## TOWN OF MARSHALL

Minutes of the Regular Meeting of the Council of the Town of Marshall held at the Town Office at 6:30 P.M., September 12, 2023.

**Present:**

Mayor: Darlene Puckey  
Deputy Mayor: David Hardy  
Councillors: Garry Christian, Percy Neufeld and Reg Lorenz  
Administrator: Linda E. Row  
Town Foreman: Tom Van Der Voort - 6:45 pm - 7:00 pm.

**Absent:**

A quorum being present, Mayor Puckey called the meeting to order at 6:30 p.m.

**Call to Order:**

**Approval of Minutes:**

235/2023 Hardy:

That the minutes of the Special Meeting of Council held August 22, 2023 be approved as circulated.

Carried

**Additions to Agenda:**

236/2023 Neufeld:

That the following item be added to the agenda:

13.1 - Sask. Protective (Legacy) Services Medal - Invite

Carried

**Approval of Agenda:**

237/2023 Christian:

That the agenda for the September 12, 2023 Council Meeting be approved.

Carried

**Presentations/Recognitions/**

**Proclamations:**

**Public Hearing:**

238/2023 Hardy:

That the Council of the Town of Marshall instruct Administrator, Linda E. Row to commence with the re-zoning of Lot 6, Block 6, Plan 82B15082 from Residential Mobile Home District RMH to Residential-Low Density District R1 following the legislated process under the *Planning and Development Act, 2007*, with the first (1<sup>st</sup>) reading of Bylaw 06-2023; to Amend the Town of Marshall Zoning Bylaw No. 04-2014 at this Council meeting.

Carried

**Delegations:**

Berna Huber - Community Garden Member entered Council Chambers at 7:00 pm for an approval to host a "food" event the Committee would like to have in this area of the "garden space." Council only approved the use of this area for only a "Community Garden" with the intention that if Town would ever need this area, the Community Garden would have to move elsewhere. Left Council Chambers at 7:20 pm.

**Approvals including List of**

**Accounts:**

239/2023 Neufeld:

That the list of accounts from cheque No. 13133 to 13151 and online payments 177(23) - 200(23) in the amount of \$93,175.01 be approved as per the attached Schedule "A" which shall form a part of these minutes.

Carried

240/2023 Hardy:

That the Statement of Financial Activities to August 31, 2023 be accepted as circulated.

Carried

241/2023 Neufeld:

That the Bank reconciliation for the Town of Marshall for August 2023 be accepted as circulated.

Carried

242/2023 Neufeld:

That the Bank Reconciliation for the Retail Postal Outlet for August 2023 be accepted as circulated.

Carried

243/2023 Christian:

That the Council of the Town of Marshall approve the purchasing of one (1) double block ad at a cost of \$100.00 to be placed in the Marshall Community Calendar for 2024.

Carried

**Management Reports:**

244/2023 Neufeld:

That the Town Foreman's report written report dated August/September 2023 be accepted as presented

Carried

That the Council of the Town of Marshall go into a closed session of the Committee as a whole to discuss a Human Resource Matter at 7:25 pm., pursuant to Section 120 (2)(a) of *The Municipalities Act*.

That the Council of the Town of Marshall come out of the closed session of the Committee as a whole and reconvene the regular meeting at 7:58 pm.

245/2023 Christian:

That the Council of the Town of Marshall approved the Administrator's amended Agreement from UMAAS for the Administrator, Linda E. Row as per the attached Schedule "B" which shall form a part of these minutes.

Carried

246/2023 Christian:

That the position held by Amanda Tuplin be reclassified effective immediately from Assistant Administrator to Office Assistant as the term of Administrator refers to those that have the necessary training and qualifications to hold the position associated as a assistant administrator, and therefore, as per section 15 of The Urban Municipal Administrator's Act and membership classifications and therefore, reclassification to Office Assistant will hold the duties as previously outlined and remain at the same rate of pay.

Carried

247/2023 Neufeld:

That the Administrators report dated September 08, 2023 be accepted as presented.

Carried

**Outside Boards/Committee Reports/Other Bodies:  
Mayor and Councillors Forum:**

Mayor Darlene Puckey called a ten-minute break at 8:10 pm. resumed the Council meeting at 8:20 pm.

That the information presented was for discussion purposes only, which was acknowledged by all Council members and that no motions were made.

**Unfinished Business:**

248/2023 Lorenz:

That the Federal Canada Community-Building Fund (formally Gas Tax) approval letter be acknowledge for the funds and the requirements required for the "new water meters" as stated in the agreement.

Carried**New Business:**

249/2023 Lorenz:

That the Council of the Town of Marshall acknowledge the invite of their attendance for the recognition of Deputy Fire Chief, Garth Roscher, Town of Lashburn who is being honoured for twenty-five (25) years service on the Fire Department.

Carried**Bylaws:**

250/2023 Neufeld:

That Bylaw 06-2023, A Bylaw to amend the Zoning Bylaw No. 04-2014 be introduced and read a first time by the Council of the Town of Marshall.

Carried

**General Correspondence and/  
or No Action Taken:**

251/2023 Neufeld:

That the following agenda items having been brought to Council be filed and or no action taken at this time:  
15.1 – SUMA – Municipal Update – May 23, 2023  
15.2 – MEPP/PEBA – Not for Profit (NPC) Newsletter

Carried

252/2023 Neufeld:

That the correspondence having been reviewed or dealt with be filed.

Carried

**Adjournment:**

253/2023 Lorenz:

That this meeting be adjourned at 8:40 PM

Carried

  
MAYOR

  
ADMINISTRATOR