

TOWN OF MARSHALL

Minutes of the Regular Meeting of the Council of the Town of Marshall held at the Town Office at 6:30 P.M., November 14, 2023.

Present: Mayor: Darlene Puckey
Deputy Mayor: David Hardy
Councillors: Garry Christian, Percy Neufeld and Reg Lorenz
Administrator: Linda E. Row
Town Foreman: Tom Van Der Voort - 6:45 pm - 7:00 pm.

Absent:

Call to Order: A quorum being present, Mayor Puckey called the meeting to order at 6:30 p.m.

Approval of Minutes:
287/2023 Neufeld: That the minutes of the Regular Meeting of Council held October 10, 2023 be approved as circulated. Carried

Additions to Agenda:
288/2023 Christian: That the following item be added to the agenda:
13.10 -Sparkes Builders - Community Rink Expansion Project
14.1 - 14.2 - Subdivisions - Lot 20 Block 5 Plan 82B15082
- A K PLA - 1.73 Acres Carried

Approval of Agenda:
289/2023 Hardy: That the agenda for the November 14, 2023 Council Meeting be approved. Carried

Presentations/Recognitions/Proclamations:

Public Hearing:

Delegations: Wayne and Pam Lilly, Town residents entered Council Chambers at 6:32 pm to update their improvements/issues on their property, Town Building Inspector - building new home/garage and questions about Community Rink. Left Council Chambers at 6:45 pm.

Approvals including List of Accounts:
290/2023 Hardy: That the list of accounts from cheque No. 13181 to 13203 and online payments 224(23) - 247(23) in the amount of \$32,647.76 be approved as per the attached Schedule "A" which shall form a part of these minutes. Carried

291/2023 Neufeld: That the Statement of Financial Activities to October 31, 2023 be accepted as circulated. Carried

292/2023 Christian: That the Bank reconciliation for the Town of Marshall for October 2023 be accepted as circulated. Carried

293/2023 Neufeld: That the Bank Reconciliation for the Retail Postal Outlet for October 2023 be accepted as circulated. Carried

294/2023 Hardy: That the Council of the Town of Marshall acknowledge the 2023-2024 holiday business hours as per Employee Policy Manual #5001 and further that instruct Administrator, Linda E. Row to place public notice(s) on the Town Website and surrounding business for residents. Carried

295/2023 Neufeld: That the Council of the Town of Marshall acknowledge SUMAssure – Town’s Insurance renewal policy on all coverage for the 2023-24 year and further that instruct Administrator, Linda E. Row to submit the information need to be enrolled for the coming year. Carried

296/2023 Christian: That the Council of the Town of Marshall acknowledge the supplemental expense for CN non-freight management for the annual signal maintenance, due to CTA rate change effective September 1, 2023 for \$276.00. Carried

297/2023 Christian: That the Council of the Town of Marshall approve Legacy Regional Fire Department to pay the regular day rate charge of \$250.00 to rent the 3 Links Community Centre for their Christmas Party. Carried

298/2023 Christian: That the Council of the Town of Marshall approve to pay the invoice from Borderline Oilfield Services Ltd for \$840.00 for the services to remove a tree at #10 1st Ave West in order to remove and repair curb stops on that property. Carried

Management Reports:

299/2023 Neufeld: That the Town of Marshall Council instruct the Town Foreman, Tom Van Der Voort to purchase a new metal detector that can detect the pins closer, using the funds from the Infrastructure Funded Account and further that rescind motion 141/2023. Carried

300/2023 Christian: That the Council of the Town of Marshall approved the invoices for the new eavestroughs/ridge cap from Steam Eavestroughing for a cost of \$9,292.50 includes G.S.T., using the funds from the 2023 RM of Wilton Recreational Grant of \$15,400.00. Carried

301/2023 Neufeld: That the Town Foreman’s report written report dated October/November 2023 be accepted as presented Carried

302/2023 Hardy: That the Administrators report dated November 10, 2023 be accepted as presented. Carried

Outside Boards/Committee Reports/Other Bodies:

Mayor Darlene Puckey called a ten-minute break at 7:45 pm. resumed the Council meeting at 7:55 pm.

Mayor and Councillors Forum:

That the information presented was for discussion purposes only, which was acknowledged by all Council members and that no motions were made.

Unfinished Business:

303/2023 Neufeld: That the Council of the Town of Marshall acknowledge that no signage is required for the IIP 2223-006575, New Water Meters Installation funding of \$122,500.00 that has been approved by the Canada Community Building Funding (CCBF) as the project was earlier than the approval date was given. Carried

304/2023 Lorenz: That the Council of the Town of Marshall approve to amend motion 225/2023 as the cost should have read \$1,370.00 plus G.S.T for the Retail Postal Outlet Security System. Carried

305/2023 Neufeld: THAT TAXervice be authorized under s. 22(1.1) of The Tax Enforcement Act to apply to the Provincial Mediation Board to shorten the 6-month waiting period on the following described land: LOT 8-BLK/PAR 12-PLAN 77B05360 EXT 0, Title No. 134619330
 THAT TAXervice be authorized under s. 22(1) of The Tax Enforcement Act to commence proceedings to request title with respect to the following described lands:
 LOT 8-BLK/PAR 12-PLAN 77B05360 EXT 0, Title No. 134619330. Carried

306/2023 Hardy: That the Council of the Town of Marshall acknowledge the RM of Wilton #472 has commenced construction of the new Cemetery road with mulching/trimming and removing trees on the southside of the Cemetery. Carried

New Business:

- 307/2023 Neufeld: That the Council of the Town of Marshall acknowledge the annual public disclosure statements be completed and returned to the Town Office as per legislation and further that to review all Council material and by signing the forms to acknowledge that they have read and understood the information given including the Harassment Policy #5208. Carried

- 308/2023 Lorenz: That the Council of the Town of Marshall instruct Administrator, Linda E. Row to booked three (3) rooms for the 2024 SUMA Convention which will be held in Regina, SK on April 14-17, 2024. Carried

- 309/2023 Christian: That the Council of the Town of Marshall acknowledge the Administrator Linda E. Row applied for the Rink Affordability Grant for \$2,500.00 and that the Town will be receiving the funding to be used for safety materials and or utility bills. Carried

- 310/2023 Christian: That the Council of the Town of Marshall acknowledge that Mayor Puckey and Administrator Linda E. Row met with the RM of Wilton #472 on October 05, 2023 to discuss funding for Community Rink Expansion Project in which they passed a motion as follows: "That the RM support the Town of Marshall's rink expansion by matching funds up to \$100,000." Carried

- 311/2023 Neufeld: That the Council of the Town of Marshall acknowledge that an application request for funding was submitted to Canadian National Railway for \$10,000 for the Community Rink Expansion Project which was approved on November 2, 2023. Carried

- 312/2023 Hardy: That the Council of the Town of Marshall acknowledge that an application request for funding was submitted to Cenovus Energy for \$25,000 for the Community Rink Expansion Project which was approved on November 10, 2023. Carried

- 313/2023 Christian: That the Council of the Town of Marshall acknowledge the interim report letter dated October 24, 2023 from TAXervice regarding tax arrears recovery and tax enforcement proceedings. Carried

- 314/2023 Lorenz: That the Council of the Town of Marshall has approve the permission for a liquor permit that is required for the Saskatchewan Liquor and Gaming Authority letter dated October 13, 2023 informing the Town that SLGA has received an expression of interest for a liquor permit within the Town of Marshall which the Town is eligible for a retail liquor permit based on census population data. Carried

- 315/2023 Hardy: That the Council of the Town of Marshall acknowledge the Canada Pension Plan Enhancement Information that gradually was being enhanced as of 2019 and the changes the CPP consists of, the base, first additional component which was phased in between 2019-2023 and the second additional component which will be phased in between 2024-2025. Carried

- 316/2023 Christian: That the Council of the Town of Marshall has accepted and approve the quote for the construction cost of \$190,943.00 plus G.S.T. from Sparkes Builders for the Community Rink Expansion and further that sign the contract as per the attached Schedule "B" which shall form a part of these minutes. Carried

Bylaws:

317/2023 Neufeld:

That Bylaw 07-2023, A Bylaw to amend Bylaw No. 03-2014 known as the Official Community Plan be introduced and read a first time by the Council of the Town of Marshall.

Carried

318/2023 Christian:

That Bylaw 08-2023, A Bylaw to amend Bylaw No. 04-2014 be known as the Zoning Bylaw be introduced and read a first time by the Council of the Town of Marshall.

Carried

**General Correspondence and/
or No Action Taken:**

319/2023 Christian:

That the following agenda items having been brought to Council be filed and or no action taken at this time:
15.1 - NCTPC Newsletter - November 01, 2023
15.2 - Access Communications Memorandum Information
15.3 - Stars - Newsletter - October 31, 2023

Carried

320/2023 Christian:

That the correspondence having been reviewed or dealt with be filed.

Carried

Adjournment:

321/2023 Lorenz:

That this meeting be adjourned at 8:40 PM

Carried



MAYOR



ADMINISTRATOR