

TOWN OF MARSHALL

Minutes of the Regular Meeting of the Council of the Town of Marshall held at the Town Office at 6:30 P.M., May 09, 2023.

Present: Mayor: Darlene Puckey
Deputy Mayor: David Hardy
Councillors: Garry Christian and Reg Lorenz
Administrator: Linda E. Row
Town Foreman: Tom Van Der Voort - 6:50 pm - 7:05 pm.

Absent: Councillor: Percy Neufeld

Call to Order: A quorum being present, Mayor Puckey called the meeting to order at 6:30 p.m.

Approval of Minutes:
129/2023 Lorenz: That the minutes of the regular meeting of Council held April 11, 2023 be approved as circulated. Carried

Additions to Agenda:
130/2023 Hardy: That the following item(s) be added to the agenda:
8.10 - Lot 04B Blk 14 Plan 83B01561 - Utility Billing
12.4 - "Slough" Drainage Project - Grant - Flood Damage Reduction Funding 2nd Agreement - WSA
13.6 - Lot 20 Blk 5 Plan 82B15082 – 135 1st Ave W. Property Expansion - Green Space
13.7 - WSA Water Rights Permit Licence Carried

Approval of Agenda:
131/2023: Christian: That the agenda for the May 09, 2023 Council Meeting be approved. Carried

Presentations/Recognitions/Proclamations:

Public Hearing:

Delegations: Mary Holtby and Alvy Argue, Marshall's Rebekahs/Odd Fellows entered Council Chambers at 7:05 pm to discuss with Council their final Community project idea of a "Cemetery Directory" to be constructed for the Marshall Cemetery. Left Council Chambers at 7:25 pm.

Approvals including List of Accounts:
132/2023 Lorenz: That the list of accounts from cheque No. 13022 to 13041 and online payments 82(23) - 105(23) in the amount of \$44,215.86 be approved as per the attached Schedule "A" which shall form a part of these minutes. Carried

133/2023 Christian: That the Statement of Financial Activities to April 30, 2023 be accepted as circulated. Carried

134/2023 Hardy: That the Bank reconciliation for the Town of Marshall for April 2023 be accepted as circulated. Carried

135/2023 Hardy: That the Bank Reconciliation for the Retail Postal Outlet for April 2023 be accepted as circulated. Carried

136/2023 Christian: That the Town of Marshall Council approve Administrator, Linda E. Row to attend the 2023 UMAAS Conference in Saskatoon, June 6-9, 2023 at an approximately cost of \$947.00 including mileage. Carried

137/2023 Lorenz: That the Council of the Town of Marshall instruct Administrator, Linda E. Row to post public notice for the Council Meeting date change for June 13, 2023 to be re-scheduled for June 20, 2023 as per Bylaw 09-2018. Carried

- 138/2023 Hardy: That the Council of the Town of Marshall approve the Recreation Tent Rental Agreement as per the attached Schedule "B" which shall form a part of these minutes. Carried
- 139/2023 Christian: That Policy #5402, Board of Revisions, be amended, as per the attached Schedule "C" which shall form a part of these minutes. Carried
- 140/2023 Christian: That the Council of the Town of Marshall deny the request to dismiss May/June utility billing for Lot 04B Blk 14 Plan 83B01561. Carried
- Management Reports:**
- 141/2023 Lorenz: That the Council of the Town of Marshall instruct the Town Foreman, Tom Van Der Voort to purchase a new metal detector has the current metal detector no longer is usable. Carried
- 142/2023 Christian: That the Town Foreman's report written report dated April/May 2023 be accepted as presented Carried
- Mayor Darlene Puckey called a ten-minute break at 8:00 pm. resumed the Council meeting at 8:10 pm.
- 143/2023 Christian: That the Administrators report dated May 05, 2023 be accepted as presented. Carried
- Outside Boards/Committee: Reports/Other Bodies:**
- 144/2023 Hardy: That the RCMP Annual Performance Plan Report dated March 29, 2023 and End of Fiscal Year Report dated April 11, 2023 to March 31, 2023 be accepted as presented. Carried
- 145/2023 Lorenz: That Mayor Puckey, Deputy Mayor Hardy and Administrator Linda E. Row accept the requested invite from Lloydminster Council for a City/Town Meeting which will be held at 7:00 pm on June 28, 2023 at the Senior Centre. Carried
- Mayor and Councillors Forum:** That the information presented was for discussion purposes only, which was acknowledged by all Council members and that no motions were made.
- Unfinished Business:**
- 146/2023 Christian: That the Council of the Town of Marshall acknowledge the 2023 Sask Lotteries Grant in the amount of \$8,641.00 that was confirmed in the April 21, 2023 letter. Carried
- 147/2023 Hardy: That the Council of the Town of Marshall acknowledged that the 2023 Assessment Roll was closed on April 14, 2023 with no property assessment appeals and further that the 2023 "confirmed" mill rates for the Northwest School Division #203 be acknowledged as received and be applied to the 2023 Tax Roll for the Town of Marshall. Carried
- 148/2023 Christian: That the Council of the Town of Marshall acknowledge a local assessment change error has occurred for Lot 5-6 Blk 1 Plan B3029, as it should have been exempted before the 2023 Budget was adopted on April 11, 2023, therefore the error has since been corrected with SAMA and the 2023 Budget was updated to reflected the changed revenue. Carried
- 149/2023 Hardy: That the Council of the Town of Marshall re-enter into the Flood Damage Reduction Program Funding Agreement with Water Security Agency (WSA) in order to complete the funding agreement that was approved in October of 2022 from Bradford Li Pi Shan P. RMI for the slough drainage project. Carried

New Business:

150/2023 Lorenz:

That the Council of the Town of Marshall accept the list of lands in arrears as presented, and to exclude from the list of lands properties on which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy as per the attached Schedule "D" which shall form a part of these minutes and further that TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the Municipality and arrange for the list of lands in arrears to be published in the Lloydminster Meridian Source.

Carried

151/2023 Hardy:

That the Town of Marshall re-enter into a financial service agreement with Synergy Credit Union, Marshall Branch, for 2023-2025 and as per the terms and conditions outlined in "Option 1 (one) with a start date of May 09, 2023 as per the attached Schedule "E" which shall form a part of these minutes.

Carried

152/2023 Christian:

That the Council of the Town of Marshall instruct Administrator, Linda E. Row to post a "tender" on the Town's website and at the Retail Post Office looking for a person(s) to do "janitorial" services at the Three (3) Links Community Centre when the building has been rented out to the public.

Carried

153/2023 Christian:

That the Council of the Town of Marshall approve a "Special Permit" to the "Spring into Marshall Committee" to host an all day and evening social event at the Marshall Community Rink on Saturday, June 03, 2023 providing the Spring into Marshall Committee has followed the required Government guidelines needed in order to host such an event.

Carried

54/2023 Christian:

That the Council of the Town of Marshall approve the request of selling thirty-six (36) feet of green space for \$6,500.00 for the "new" owners of Lot 20 Blk 5 Plan 82B15082 - 135 1st Ave West in order to build a garage and fence off the property as it's the last property on that street and further that to hire Prairiewild Consulting to handle the required Legislated process with all additional cost's payable by the new owners.

Carried

155/2023 Lorenz:

That the Council of the Town of Marshall acknowledges that the Town is required to obtain a Water Rights Licence from the Water Security Agency (WSA) for a one (1) time fee of \$500.00 along with a copy of the Potable Water Supply Agreement between the Saskatchewan Water Corporation and the Town of Marshall be sent for their files.

Carried

Bylaws:

156/2023 Hardy:

That Bylaw 01-2023, A Bylaw to Provide for Installation of Water Meters be introduced and read a first time by the Council of the Town of Marshall.

Carried

157/2023 Christian:

That Bylaw 01-2023, A Bylaw to Provide for Installation of Water Meters read a second time.

Carried

158/2023 Lorenz:

That Bylaw 01-2023, A Bylaw to Provide for Installation of Water Meters be given three readings at this meeting.

Carried
Unanimously

159/2023 Hardy:

That Bylaw 01-2023, A Bylaw to Provide for Installation of Water Meters be read a third time and adopted by the Council of the Town of Marshall.

Carried

**General Correspondence and/
or No Action Taken:**

160/2023 Hardy:

That the following agenda items having been brought to Council be filed and or no action taken at this time:
15.1 - Ministry of Gov. Relations-Building Standards Branch
15.2 - SUMA - Update - April 24,2023
15.3 – NCTPC - Newsletter - May 01, 2023
8.9 - Policy #5210 - Personal Cell Phones During Work Hours
13.5 - Resident Property Damage - Tires

Carried

161/2023 Hardy:

That the correspondence having been reviewed or dealt with be filed.

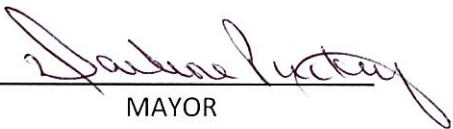
Carried

Adjournment:

162/2023 Lorenz:

That this meeting be adjourned at 9:40 PM

Carried


MAYOR


ADMINISTRATOR