

TOWN OF MARSHALL

Minutes of the Regular Meeting of the Council of the Town of Marshall held at the Town Office at 6:30 P.M., June 20, 2023.

Present:

Mayor: Darlene Puckey
Deputy Mayor: David Hardy
Councillors: Garry Christian, Reg Lorenz and Percy Neufeld
Administrator: Linda E. Row
Town Foreman: Tom Van Der Voort - 6:50 pm - 7:15 pm.

Absent:

Call to Order:

A quorum being present, Mayor Puckey called the meeting to order at 6:30 p.m.

Approval of Minutes:

163/2023 Neufeld:

That the minutes of the regular meeting of Council held May 09, 2023 be approved as circulated.

Carried

Additions to Agenda:

164/2023 Hardy:

That the following item(s) be added to the agenda
8.10 - Lot 6 Blk 6 Plan 82B15082112 - 1st Ave West - Re-zoning
13.7 - Community Garden - Location - Portable Shed
13.8 - Council Procedure(s) Protocols/Procedures

Carried

Approval of Agenda:

165/2023: Neufeld:

Presentations/Recognitions/

Proclamations:

Public Hearing:

Delegations:

Approvals including List of

Accounts:

That the agenda for the June 20, 2023 Council Meeting be approved.

Carried

Councillor Garry Christian declared a conflict of interest in the next order of business for cheque 13046 for \$55.50 and left Council Chambers at 6:34 pm and returned at 6:35 pm to resume his duties as per Section 141 of *The Municipalities Act*.

Deputy Mayor David Hardy declared a conflict of interest in the next order of business for cheque 13052 for \$235.19 and left Council Chambers at 6:34 pm and returned at 6:35 pm to resume his duties as per Section 141 of *The Municipalities Act*.

166/2023 Christian:

That the list of accounts from cheque No. 13042 to 13079 and online payments 106(23) - 128(23) in the amount of \$155,294.80 be approved as per the attached Schedule "A" which shall form a part of these minutes.

Carried

167/2023 Hardy:

That the Statement of Financial Activities to May 31, 2023 be accepted as circulated.

Carried

168/2023 Neufeld:

That the Bank reconciliation for the Town of Marshall for May 2023 be accepted as circulated.

Carried

169/2023 Christian:

That the Bank Reconciliation for the Retail Postal Outlet for May 2023 be accepted as circulated.

Carried

170/2023 Neufeld:

That Policy #5210, Personal Cell Phones During Work Hours, as per the attached Schedule "B" which shall form a part of these minutes.

Carried

171/2023 Hardy:

That the Council of the Town of Marshall instruct Administrator, Linda E. Row to post public notice(s) for the Council Meeting date changes for July 11, 2023 to be re-scheduled for July 25, 2023 and August 08, 2023 to be re-scheduled for August 22, 2023 as per Bylaw 09-2018.

Carried

- 172/2023 Christian: That the Council of the Town of Marshall will remain “opt-in” of the Municipal Surcharge Program administrated by SaskEnergy, and the possible action required to do so. Carried
- 173/2023 Hardy: That the Council of the Town of Marshall accept the fire inspection training report that was completed by Legacy Fire Chief, Dean Peters for the Three (3) Links Community Centre. Carried
- 174/2023 Neufeld: That the Council of the Town of Marshall instruct Administrator, Linda E. Row to pay the expense invoice at month end for Westlund Industrial in the amount of \$1,723.28, due to an invoice posting error date. Carried
- That the Council of the Town of Marshall go into a closed session of the Committee as a whole to discuss a Human Resource Matter at 7:15 pm., pursuant to Section 120 (2)(a) of *The Municipalities Act*.
- That the Council of the Town of Marshall come out of the closed session of the Committee as a whole and reconvene the regular meeting at 7:25 pm.
- 175/2023 Hardy: That the Council of the Town of Marshall instruct Administrator, Linda E. Row to obtain information in order to re-zone Lot 6 Block 6 Plan 82B15082 - 112 1st Ave West from “Residential Mobile Home District,” to “Residential -Low Density District - R1 and further that the requests of Council are met and all legislated requirements are fulfilled. Carried
- Management Reports:**
- 176/2023 Neufeld: That the Town Foreman’s report written report dated May/June 2023 be accepted as presented Carried
- 177/2023 Hardy: That the Administrators report dated June 16, 2023 be accepted as presented. Carried
- Outside Boards/Committee: Reports/Other Bodies:**
- 178/2023 Lorenz: That the Council of the Town of Marshall accept the Legacy Regional Protective Services Emergency Response Plan (ERP) including the roles, responsibilities and the mutual understanding for surrounding Community that if and when a major emergency shall take place we are prepared. Carried
- Mayor Darlene Puckey called a ten-minute break at 7:50 pm. resumed the Council meeting at 8:00 pm.
- Mayor and Councillors Forum:**
- That the information presented was for discussion purposes only, which was acknowledged by all Council members and that no motions were made.
- Unfinished Business:**
- 179/2023 Neufeld: That the Council of the Town of Marshall acknowledge the SAMA Certificate of Confirmation for the 2023 Assessment Roll. Carried
- 180/2023 Christian: That the Council of the Town of Marshall acknowledge the interim report from TAXervice in regards to tax enforcement proceedings on roll number 11 000 that the six (6) month notice has been in effect as of May 2, 2023 and the waiting period will expire on or about November 2, 2023. Carried

Town of Marshall Regular Council Meeting – June 20, 2023
That the Council of the Town of Marshall approve the consent to subdivide surface parcel two (2) of the following lands:

1. **Surface Parcel #128033412**
Legal Description: Lot 12 Block 8 Plan 67B04526
Certificate of Title: #93B15410
Surface Parcel #128033434
Legal Description: Lot 13 Block 8 Plan 67B04526
Certificate of Title: #93B15410
2. **Surface Parcel #128118797**
Legal Description: Lot 14 Block 8 Plan 67B04526
Certificate of Title: #93B15410

and further that it is understood the owner's residence is located on the first noted property."

182/2023 Hardy:

That the Council of the Town of Marshall acknowledge that recent information has been received in regards to Lot 30 Block 5 Plan 82B15082 - 135 1st Ave West - Extension of property and that will need further investigated before proceeding forward with the approval of the thirty-six (36) foot extension to this property.

Carried

183/2023 Lorenz:

That the Council of the Town of Marshall approve that Smartie Pants Playschool to reconvene with an updated agreement and further that to commence in the Fall of 2023 at the Three (3) Links Community Centre as per the attached Schedule "C" which shall form a part of these minutes.

Carried

New Business:

184/2023 Neufeld:

That the 2022 "Drafted" Audited Financial Statements for the Town of Marshall be accepted as presented and further that the engagement Letter and management's responsibility letter be signed for the 2022 Audited Financial Statements to be completed.

Carried

Carried

185/2023 Christian:

That the Council of the Town of Marshall acknowledged the email dated June 7, 2023 from the Government of Saskatchewan in regards to the annual Revenue Sharing Grant of \$128,142.00 and will be distributed in 2023-24.

Carried

186/2023 Hardy:

That the Council of the Town of Marshall approve not to sell lot 5-6 Block 1 Plan B3029 - 19 Main Street, property that was obtained by the Town of Marshall in tax enforcement proceedings and further that the SaskEnergy Provincial Judgement attached to this property of \$12,298.31 will then be waived and to proceed with the legal requirements needed to obtain the property as a Town asset.

Carried

187/2023 Lorenz:

That the Council of the Town of Marshall approve to pay the five hundred (\$500.00), one time permit fee from the Water Security Agency (WSA) for the Town of Marshall's water rights in order to obtain the water from the regional waterline that was installed by Saskwater.

Carried

188/2023 Christian:

That the Council of the Town of Marshall approve to have a recorded vote in order to purchase a New "Road Boss" Grader attachment that will fit any tractor with a three (3) point hitch for a total cost of \$5,100.00, which includes delivery costs and further that the funds be transferred from the Infrastructure Funded Account.

In favor:

Mayor Puckey

Deputy Mayor Hardy

Councillors Christian and Neufeld

Not in favor:

Councillor Lorenz

Carried

That the Council of the Town of Marshall go into a closed session of the Committee as a whole to discuss a Human Resource Matter at 9:00 pm., pursuant to Section 120 (2)(a) of *The Municipalities Act*.

That the Council of the Town of Marshall come out of the closed session of the Committee as a whole and reconvene the regular meeting at 9:15 pm.

189/2023 Neufeld:

East of Row

That the Council of the Town of Marshall approve that the Community Garden Committee to use the green space located ~~west~~ of the slough area/back alley of 1st Street West and move in a “portable” shed on the southside of the garden area and further that if the Town requires this green space area for any reason, the Community Garden (425 ft X 33 ft) will have to be re-located.

Carried

That the Council of the Town of Marshall go into a closed session of the Committee as a whole to discuss a Human Resource Matter at 9:16 pm., pursuant to Section 120 (2)(a) of *The Municipalities Act*.

That the Council of the Town of Marshall come out of the closed session of the Committee as a whole and reconvene the regular meeting at 9:25 pm.

190/2023 Neufeld:

That the Council of the Town of Marshall approve to have a record vote on the next order of Council business; protocols/procedures for Council members.

That Councillor Lorenz be removed from all Committees until the Council term is completed in November 2024 as per Section 68; subsection 68.7 of the Council Procedure Bylaw.

In favor:	Abstained
Mayor Puckey	Councillor Lorenz
Deputy Mayor Hardy	
Councillors Christian and Neufeld	

Carried

Bylaws:

General Correspondence and/or No Action Taken:

Councillor Lorenz left Council Chambers at 9:27 pm.

191/2023 Neufeld:

That the following agenda items having been brought to Council be filed and or no action taken at this time:

- 15.1 – SUMA – Municipal Update – May 23, 2023
- 15.2 – MEPP/PEBA – Not for Profit (NPC) Newsletter
- 15.3 - SUMAssure - Risk Management Bulletin-New Golf Carts
- 15.4 – STARS Mission Record News
- 15.5 – Parks & Recreation Month June
- 13.5 – NSCnet – Letter of Support – CRTC Broadband Funding

Carried

192/2023 Neufeld:

That the correspondence having been reviewed or dealt with be filed.

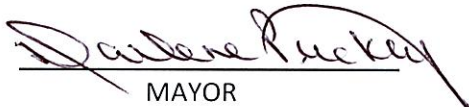
Carried

Adjournment:

193/2023 Neufeld:

That this meeting be adjourned at 9:30 PM

Carried



 MAYOR



 ADMINISTRATOR