

## TOWN OF MARSHALL

Minutes of the Regular Meeting of the Council of the Town of Marshall held at the Town Office at 6:30 P.M., July 12, 2022.

<b>Present:</b>	Mayor: Darlene Puckey Deputy Mayor: David Hardy Councillors: Garry Christian, Percy Neufeld and Reg Lorenz Administrator: Linda E. Row Town Foreman: Tom Van Der Voort – 6:30 pm – 7:25 pm.	
<b>Absent:</b>		
<b>Call to Order:</b>	A quorum being present, Mayor Puckey called the meeting to order at 6:30 p.m.	
<b>Approval of Minutes:</b>		
156/2022 Neufeld:	That the minutes of the regular meeting of Council held May 10, 2022 be approved as circulated.	<u>Carried</u>
157/2022 Christian:	That the minutes of the special meeting of Council held June 13, 2022 be approved as circulated.	<u>Carried</u>
<b>Additions to Agenda:</b>		
158/2022 Neufeld:	That the following item(s) be added to the agenda: 3.1 - 2022 SAMA Primary Audit Report	<u>Carried</u>
159/2020 Neufeld:	That the Council of the Town of Marshall accept the 2022 SAMA Primary Audit Report dated June 29, 2022.	<u>Carried</u>
<b>Approval of Agenda:</b>		
160/2022 Hardy:	That the agenda for the July 12, 2022 Council Meeting be approved.	<u>Carried</u>
<b>Presentations/Recognitions/ Proclamations: Public Hearing: Delegations: Approvals including List of Accounts:</b>	Luc Morin – Bylaw Enforcement Officer – To be re-scheduled.  Deputy Mayor David Hardy declared a conflict of interest in the next order of business for cheque 12751 for \$109.20 and left Council Chambers at 6:35 pm and returned at 6:37 pm to resume his duties as per Section 141 of <i>The Municipalities Act</i>	
161/2022 Christian:	That the list of accounts from cheque No. 12750 to 12774 and online payments 113(22) - 134(22) in the amount of \$88,026.25 be approved as per the attached Schedule "A" which shall form a part of these minutes.	<u>Carried</u>
162/2022 Christian:	That the Statement of Financial Activities to May 31, 2022 to June 30, 2022 be accepted as circulated.	<u>Carried</u>
163/2022 Hardy:	That the Bank reconciliation for the Town of Marshall for May and June 2022 be accepted as circulated.	<u>Carried</u>
164/2022 Neufeld:	That the Bank Reconciliation for the Retail Postal Outlet for May and June 2022 be accepted as circulated.	<u>Carried</u>
165/2022 Neufeld:	That Policy #5103, Mileage, be amended, as per the attached Schedule "B" which shall form a part of these minutes.	<u>Carried</u>
.66/2022 Hardy:	That Policy #5401, Meal Allowances – Council & Employees, be amended, as per the attached Schedule "C" which shall form a part of these minutes.	<u>Carried</u>
167/2022 Christian:	That Policy #5601, Safety in the Workplace, be amended, as per the attached Schedule "D" which shall form a part of these minutes.	<u>Carried</u>



- 168/2022 Christian: That the Council of the Town of Marshall approve the 2021 - 2022 Water Rates Policy #3204 as per the attached Schedule "E" which shall form a part of these minutes and further that to be publicized on the Public Notice Board in the Town Office as per Section 55 of *The Municipalities Act* (Regulations). Carried
- 169/2022 Christian: That the Council of the Town of Marshall instruct Administrator, Linda E. Row to post a public notice for the Council Meeting date change of September 13, 2022 to September 06, 2022 as per Bylaw 09-2018 and further that the Town Office will be closed for the week of September 12-16, 2022 for a Munisoft Conference in Regina, SK. Carried
- 170/2022 Hardy: That the Council of the Town of Marshall accept the donation from Christian Welding of paying the invoice from Wickham Nurseryland for 12yds of dirt that was used to plant trees on the "S" curve for a cost of \$399.00. Carried
- 171/2022 Christian: That the Council of the Town of Marshall approve the cost of \$329.60 for the purchase of treated wood which is needed for the Outdoor Gym and further that to be transferred from the Recreation Funded Account. Carried
- Management Reports:**
- 172/2022 Lorenz: That the Council of the Town of Marshall instruct Town Foreman, Tom Van Der Voort to proceed with the electrical and the cementing work needed for the updates inside the Community Rink and further that the expense costs will be cover by Recreation Grants received in 2022. Carried
- 173/2022 Neufeld: That the Town Foreman's report written report dated May/June/July 2022 be accepted as presented Carried
- Outside Boards/Committee: Reports/Other Bodies:**
- 174/2022 Neufeld: That the Council of the Town of Marshall instruct Administrator, Linda E. Row to provide a written letter to the Marshall Hotel Owner to clean-up the property and remove the broken-down tent trailer. Carried
- 175/2022 Hardy: That the Administrators report dated July 08, 2022 be accepted as presented. Carried
- 176/2022 Christian: That the RCMP quarterly Report dated July 07, 2022 be accepted as presented. Carried
- Mayor and Councillors Forum:**
- That the information presented was for discussion purposes only, which was acknowledged by all Council members and that no motions were made.
- Unfinished Business:**
- 177/2022 Christian: That the 2021 Audited Financial Statements for the Town of Marshall be accepted as presented along with the Management/Engagement and Management Representation Letters as per the attached Schedule "F" which shall form a part of these minutes, and further that instruct Administrator, Linda E. Row to publicize the 2021 Audited Financial Statements on the Public Bulletin Board in the Town Office to satisfy Section 185 (3) of *The Municipalities Act*. Carried
- 178/2022 Christian: That the Council of the Town of Marshall acknowledged that the 2022 Assessment Roll was closed on May 30, 2022 and that there were no property appeals for 2022. Carried



That the Council of the Town of Marshall go into a closed session of the Committee as a whole to discuss a Code of Ethics Investigation Matter at 7:40 pm., pursuant to Section 120 (2)(a) of *The Municipalities Act*.

That the Council of the Town of Marshall come out of the closed session of the Committee as a whole and reconvene the regular meeting at 7:50 pm.

179/2022 Hardy: That the Code of Ethics Complaint No#3 submitted by Council against Councillor Reg Lorenz has been dismissed due to a "technical error" found by the investigator Michael Hotsko Coaching and further that the cost of the investigation expense is \$1,053.75. Carried

180/2022 Christian: That the Council of the Town of Marshall rescind motion 146/2022 as the motion was made in error at that time. Carried

Councillor Garry Christian left Council Chambers at 8:00 pm.

181/2022 Hardy: That the Council of the Town of Marshall acknowledged the Provincial Court of Saskatchewan meeting invitation letter for September 9, 2022 to be held in North Battleford at the Don Ross Community Centre at 10:00 am and further that Mayor Darlene would be interested in attending the meeting. Carried

182/2022 Lorenz: That the Council of the Town of Marshall instruct Administrator, Linda E. Row to advertise the serviced lot, 211 Old Jasper Hwy on the Town Website and a larger "For Sale" sign on the property. Carried

183/2022 Lorenz: That the Council of the Town of Marshall accept the WSA Slough Drainage Project Meeting invitation to be held virtual at the Town Office on July 26, 2022 with Mayor Darlene, Deputy Dave and Councillor Garry in attendance. Carried

184/2022 Neufeld: That the Council of the Town of Marshall accept the tax enforcement proceedings for Lots 5&6 Blk 1 Plan B3029 of the consent from the Provincial Mediation Board to make final application for title along with the Conditional Order and further that TAXervice will register the consent along with the proper forms and fees to register an interest on the title. Carried

**New Business:**

185/2020 Hardy: That the Council of the Town of Marshall approve the monthly rental fee of \$1,861.56 which will remain the same for the Marshall Retail Postal Outlet. Carried

186/2022 Neufeld: That the 2022-2023 Sask Lotteries Community Recreation Grant funds be held by the Town of Marshall and work together with the remaining members of the Marshall & District Recreation Board to allocate the funds before the deadline of March 2023. Carried

That the Council of the Town of Marshall go into a closed session of the Committee as a whole to discuss a Human Resource Matter at 8:20 pm., pursuant to Section 120 (2)(a) of *The Municipalities Act*.

That the Council of the Town of Marshall come out of the closed session of the Committee as a whole and reconvene the regular meeting at 8:35 pm.

DBB

187/2022 Neufeld:	That the Annual Committee Boards be amended as the following additions and deletion, that Jennifer King be removed and adding Amanda Tuplin and further that removing Councillor Reg Lorenz off all the Committee Boards which includes the Legacy Advisory Board, Infrastructure, EMO, Water Plant/Lagoon, Planning & Development, Utilities & Finances, Recreation for a period of six (6) months at which time it will be brought back to the Council table for review as per Council Procedure Bylaw No. 03-2021 Section 68, subsection 68.7, as per the attached Schedule "G" which shall form a part of these minutes .	<u>Carried</u>
188/2022 Neufeld:	That the Council of the Town of Marshall acknowledge the Lloydminster Regional Hospital Letter dated May 9, 2022 from Mayor Gerald S. Aalbers.	<u>Carried</u>
189/2022 Hardy:	The Council of the Town of Marshall acknowledge that the Town of Marshall was one of the six (6) winners of the Richardson Pioneer Rider Nation Community Celebration winners that were announcement to receive a donation of \$25,000.00 to support local sport, culture and recreation projects in the Community and further that the funds are allocated for the Community Rink.	<u>Carried</u>
<b>Bylaws:</b> 190/2022 Neufeld:	That Bylaw 03-2021, A Bylaw to amend the Council Procedure Bylaw be introduced and read a first time by the Council of the Town of Marshall.	<u>Carried</u>
191/2022 Hardy:	That Bylaw 03-2021, A Bylaw to amend the Council Procedure Bylaw be read a second time.	<u>Carried</u>
192/2022 Hardy:	That Bylaw 03-2021, A Bylaw to amend the Council Procedure Bylaw be given three readings at this meeting.	<u>Carried</u> <u>Unanimously</u>
193/2022 Hardy:	That Bylaw 03–2021, A Bylaw to amend the Council Procedure Bylaw be read a third time and adopted by the Council of the Town of Marshall.	<u>Carried</u>
194/2022 Neufeld:	That Bylaw 02-2022, A Bylaw to amend the Code of Ethics Bylaw be introduced and read a first time by the Council of the Town of Marshall.	<u>Carried</u>
195/2022 Hardy:	That Bylaw 02-2022, A Bylaw to amend the Code of Ethics Bylaw be read a second time.	<u>Carried</u>
196/2022 Hardy:	That Bylaw 02-2022, A Bylaw to amend the Code of Ethics Bylaw be given three readings at this meeting.	<u>Carried</u> <u>Unanimously</u>
197/2022 Neufeld:	That Bylaw 02–2022, A Bylaw to amend the Code of Ethics Bylaw be read a third time and adopted by the Council of the Town of Marshall.	<u>Carried</u>
<b>General Correspondence and/ or No Action Taken:</b> 198/2022 Neufeld:	That the following agenda items been brought to Council be filed and or no action taken at this time: 15.1 - Sask Public Safety Agency - SPSA Launches Fire Services 15.2 - MEPP Newsletter - May 20, 2022 15.3 - SUMA Municipal Updates - June 20- June 27, 2022 15.4 - Provincial Sales Tax Bulletin - June 01, 2022 15.5 - NCTPC Newsletter - June 01, 2022 13.2 - Lloydminster & District SPCA (Border Paws Animal Shelter Agreement/Fees	<u>Carried</u>

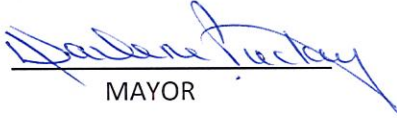
199/2022 Neufeld:

That the correspondence having been reviewed or dealt with be filed.

**Adjournment:**

200/2022 Lorenz:

That this meeting be adjourned at 8:55 pm.



MAYOR



ADMINISTRATOR