

TOWN OF MARSHALL

Minutes of the Regular Meeting of the Council of the Town of Marshall held at the Town Office at 6:30 P.M., January 09, 2024.

Present:

Mayor: Darlene Puckey
Deputy Mayor: David Hardy
Councillors: Garry Christian, Percy Neufeld and Reg Lorenz
Administrator: Linda E. Row
Town Foreman: Tom Van Der Voort – 6:45 pm – 6:55 pm.

Absent:

A quorum being present, Mayor Puckey called the meeting to order at 6:30 p.m.

Approval of Minutes:

01/2024 Neufeld: That the minutes of the regular meeting of Council held December 12, 2023 be approved as circulated. Carried

Additions to Agenda:

02/2024 Hardy: That the following item(s) be added to the agenda:
12.4 - Bylaw No. 05-2021, A Bylaw to Provide for the Closing of a Municipal Road - Amended Carried

Approval of Agenda:

03/2024 Christian: That the agenda for the January 09, 2024 Council Meeting be approved. Carried

Presentations/Recognitions/

Proclamations:

Public Hearing:

Delegations:

Tracy Patterson, Town residents entered Council Chambers at 6:55 pm to discuss with Town Council her 2023 Tax payment. Left Council Chambers at 7:15 pm.

That the Council of the Town of Marshall go into a closed session of the Committee as a whole to discuss a Human Resource Matter at 7:15 pm., pursuant to Section 120 (2)(a) of *The Municipalities Act*.

That the Council of the Town of Marshall instruct Administrator, Linda E. Row to leave the Council Chambers at 7:20 pm and returned at 7:30 pm.

That the Council of the Town of Marshall come out of the closed session of the Committee as a whole and reconvene the regular meeting at 7:30 pm.

04/2024 Christian:

That the Council of the Town of Marshall after hearing the request by tax payer Tracy Patterson be advised that January 2024 tax penalty will remain on the property(s) as that's when the date the Town received payments in their bank account which was after the December 31st tax payment deadline and further that Administrator, Linda E. Row advised the tax payer of Council's decision. Carried
Unanimously

Approvals including List of

Accounts:

05/2024 Lorenz:

That the list of accounts from cheque No. 13228 to 13247 and online payments 270(22) - 288(22) and 01(24) - 04(24) in the amount of \$95,344.21 be approved as per the attached Schedule "A" which shall form a part of these minutes. Carried

06/2024 Neufeld:

That the Statement of Financial Activities to December 31, 2023 be accepted as circulated. Carried

07/2024 Christian:

That the Bank reconciliation for the Town of Marshall for December 2023 be accepted as circulated. Carried



- 08/2024 Hardy: That the Bank Reconciliation for the Retail Postal Outlet for December 2023 be accepted as circulated. Carried
- 09/2024 Neufeld: That the Council of the Town of Marshall accept the Reserve Funded Account(s) Summary Report for 2023 Year-End as presented. Carried
- 10/2024 Lorenz: That the Council of the Town of Marshall accept the Fidelity Bond as presented. Carried
- 11/2024 Hardy: That the Council of the Town of Marshall authorize the payment of the 2023-2024, Town Insurance premium for SUMAssure (Aon) for the cost of \$27,705.00 including taxes. Carried
- 12/2024 Neufeld: That the Council of the Town of Marshall authorize Administrator, Linda E. Row to renew the UMASS Membership for 2024 at a cost of \$238.10 plus G.S.T. Carried
- 13/2024 Christian: That the Town of Marshall renew the membership with Municipalities of Saskatchewan (SUMA) for 2024 at a cost of \$1,646.21 includes G.S.T. Carried
- 14/2024 Christian: That the Council of the Town of Marshall authorize Administrator, Linda E. Row to destroy 2016 records slated for destruction as per Bylaw 05-2017, as per the attached Schedule "B" which shall form a part of these minutes. Carried
- 15/2024 Neufeld: That the Council of the Town of Marshall approve Administrator, Linda E. Row and Office Assistant, Amanda Tuplin to register for the Municipal Election Workshop in North Battleford, SK. on Wednesday, April 03, 2024 and further that to post notice for residents that the Town Office will be closed on this day. Carried
- Management Reports:**
16/2024 Christian: That the Town Foreman's report written report dated December 2023/January 2024 be accepted as presented. Carried
- 17/2024 Christian: That the Administrators report dated January 05, 2024 be accepted as presented. Carried
- Outside Boards/Committee:
Reports/Other Bodies:**
18/2024 Christian: That Dean Peters, Fire Chief of Legacy Regional Protective Services be appointed as Fire Chief, Grant Chahley as Deputy Fire Chief and Dean Peters as EMO Coordinator for the Town of Marshall. Carried
- 19/2024 Neufeld: That Jeff Sydoruk – JWS Inspection Services be appointed Building Inspector for the Town of Marshall for 2024. Carried
- 20/2024 Hardy: That Ryan Armstrong - Armstrong Hittinger Moskal Barristers and Solicitors be appointed Solicitor/Lawyer for the Town of Marshall for 2024. Carried
- 21/2024 Christian: That Jeff Alliston (Michael H. EPP) – Metrix Group LLP, Professional Chartered Accountants be appointed for the Town of Marshall for 2024. Carried
- 22/2024 Neufeld: That MJ Consulting be appointed for the Town of Marshall third (3rd) party Investigator as suggested in the Code of Ethic Bylaw 04-2021. Carried



23/2024 Hardy:

That the Town of Marshall appoints Western Municipal Consulting Ltd. to manage the Board of Revisions process for the term of January 1, 2024, through to December 31, 2024.

Carried

24/2024 Neufeld:

That the Council of the Town of Marshall approve the 2024 Appointed Committee's Boards as per the attached Schedule "C" which shall form a part of these minutes.

Carried

25/2024 Hardy:

That the Council of the Town of Marshall accept Luc Morin, Bylaw Enforcement Officer resignation as of January 31, 2024.

Carried

Mayor Darlene Puckey called a five-minute break at 7:35 pm. resumed the Council meeting at 7:40 pm.

Mayor and Councillors Forum:

That the information presented was for discussion purposes only, which was acknowledged by all Council members and that no motions were made.

Unfinished Business:

26/2024 Lorenz:

That the Council of the Town of Marshall accept the Marshall East Conservation and Development Area Authority Letter dated December 14, 2023 in regards to the Marshall Flood Control Project Agreement that was motioned at their December 11, 2023 meeting.

Carried

27/2024 Hardy:

That the Council of the Town of Marshall approve the entering into an agreement with Marshall East Conservation and Development Area Authority in regards to the Marshall Flood Control Project to be effective on January 15, 2024 as per the attached Schedule "D" which shall form a part of these minutes.

Carried

28/2024 Neufeld:

That the Council of the Town of Marshall approve that TAXservice be authorized under Section 22 (1) of the Tax Enforcement Act on or after April 03, 2024 to commence proceeding to request title with respect to the following described lands: Roll 166 Lot 8 Block 12 Plan 77B05360.

Carried

29/2024 Christian:

That the Council of the Town of Marshall rescind the 3rd reading and adoption of Bylaw No. 05-2021, A Bylaw to Provide for the Closing of a Municipal Road; to be amended by removing and replacing the description; removing and replacing Exhibit "A" with a Plan of Proposed Subdivision and removing and replacing the following clauses in Exhibit "B," and further that to place a Public Notice at the Retail Post Office, Town Website and in the Town Office to satisfy the Legislative process.

Carried

New Business:
30/2024 Neufeld:

That the 2024 Council Renumeration remain unchanged; Mayor \$250.00, Councillors \$150.00.

Carried

31/2024 Lorenz:

That the Council of the Town of Marshall acknowledged that Asset Retirement Obligations (AROs) will now be mandatory and be included in the 2023 financial statements and further that asbestos testing is required to complete the proper paperwork that will be needed for the Auditor to complete the 2023 Financial Statements.

Carried

32/2024 Neufeld:

That the Council of the Town of Marshall acknowledge the invite email from the City of Lloydminster to join them at the Exhibition Prairie Room on January 30, 2024, as they explore the full spectrum of the housing and homelessness.

Carried

33/2024 Hardy:

That the Council of the Town of Marshall acknowledge the SGI Grant Application approval letter dated December 30, 2023 in the amount of \$10,291.00 for Pedestrian Safety.

34/2024: Lorenz:

Carried

That the Council of the Town of Marshall instruct Administrator, Linda E. Row to contact James Thorsteinson, Saskatchewan Party Nomination for Cut Knife/Turtleford area in the upcoming Provincial Election to accept his invite to have a meet and greet.

Bylaws:

General Correspondence and/

or No Action Taken:

35/2024 Neufeld:

Carried

That the following agenda items having been brought to Council be filed and or no action taken at this time:

15.1 - Ministry of Government Relations - December 13, 2023

15.2 - NCTPC Newsletter - January 08, 2024

Carried

36/2024 Neufeld:

That the correspondence having been reviewed or dealt with be filed.

Carried

Adjournment:

37/2024 Lorenz:

Carried

That this meeting be adjourned at 7:50 PM.


MAYOR


ADMINISTRATOR