

TOWN OF MARSHALL

Minutes of the Regular Meeting of the Council of the Town of Marshall held at the Town Office at 6:30 P.M., January 10, 2023.

Present:

Mayor: Darlene Puckey
Deputy Mayor: David Hardy
Councillors: Garry Christian, Percy Neufeld and Reg Lorenz
Administrator: Linda E. Row
Town Foreman: Tom Van Der Voort – 6:45 pm – 7:00 pm.

Absent:

Call to Order:

A quorum being present, Mayor Puckey called the meeting to order at 6:30 p.m.

Approval of Minutes:

01/2023 Hardy:

That the minutes of the regular meeting of Council held December 13, 2022 be approved as circulated.

Carried

Additions to Agenda:

02/2023 Christian:

That the following item(s) be added to the agenda:

8.13 - Utility Account(s) Arrears

12.3 - Sewer Issue – Invoice - 205 1st Street West

Carried

Approval of Agenda:

03/2023 Lorenz:

Presentations/Recognitions/

Proclamations:

Public Hearing:

Delegations:

Approvals including List of

Accounts:

04/2023 Hardy:

That the list of accounts from cheque No. 12908 to 12947 and online payments 243(22) - 264(22) and 01(23) - 03(23) in the amount of \$172,050.75 be approved as per the attached Schedule "A" which shall form a part of these minutes.

Carried

05/2023 Christian

That the Statement of Financial Activities to December 31, 2022 be accepted as circulated.

Carried

06/2023 Neufeld:

That the Bank reconciliation for the Town of Marshall for December 2022 be accepted as circulated.

Carried

07/2023 Lorenz:

That the Bank Reconciliation for the Retail Postal Outlet for December 2022 be accepted as circulated.

Carried

08/2023 Hardy:

That the Council of the Town of Marshall accept the Reserve Funded Account(s) Summary Report for 2022 Year-End as presented.

Carried

09/2023 Neufeld:

That the Council of the Town of Marshall accept the Fidelity Bond as presented.

Carried

10/2023 Neufeld:

That the Council of the Town of Marshall authorize the payment of the 2022-2023, Town Insurance premium for SUMAssure (Aon) for the cost of \$26,718.00 including P.S.T.

Carried

11/2023 Neufeld:

That the Council of the Town of Marshall authorize Administrator, Linda E. Row to renew the UMASS Membership for 2023 at a cost of \$238.10 plus G.S.T.

Carried

12/2023 Christian:

That the Town of Marshall renew the membership with Municipalities of Saskatchewan (SUMA) for 2023 at a cost of \$1,537.21 plus G.S.T and further that to pay the invoice with the month end payments due to the late invoice received.

Carried

13/2023 Hardy: That the Council of the Town of Marshall authorize Administrator, Linda E. Row to destroy 2015 records slated for destruction as per Bylaw 05-2017, as per the attached Schedule "B" which shall form a part of these minutes. Carried

14/2023 Neufeld: That the Council of the Town of Marshall acknowledge the 2023 Loraas Landfill Fee increase from \$70/MT to \$75MT effective January 01, 2023. Carried

15/2023 Neufeld: That the Council of the Town of Marshall acknowledge the membership request from West Central Municipal Government Committee. Carried

16/2023 Neufeld: That the Council of the Town of Marshall approve the removal of utility interest on Roll 258 - 16 3rd Ave for \$398.78 and on Roll 27 - 206 1st SW for \$322.08 for a total of \$720.86 as both properties have been vacant for an extended period and further that the remainder utility arrears be transferred to the taxes including Roll 238 0120/238 0140 for a total arrears of \$1,853.47. Carried

Management Reports:

17/2023 Christian: That the Town Foreman’s verbal report be accepted as presented Carried

18/2023 Lorenz: That the Administrators report dated January 06, 2023 be accepted as presented. Carried

Mayor Darlene Puckey called a five-minute break at 7:30 pm. resumed the Council meeting at 7:35 pm.

Outside Boards/Committee: Reports/Other Bodies:

9/2023 Hardy: That Dean Peters, Fire Chief of Legacy Regional Protective Services be appointed as Fire Chief, Grant Chahley as Deputy Fire Chief and Krista Bondy as EMO Coordinator for the Town of Marshall. Carried

20/2023 Neufeld: That Jeff Sydoruk – JWS Inspection Services be appointed Building Inspector for the Town of Marshall for 2023. Carried

21/2023 Christian: That Ryan Armstrong – Robertson Moskal Sarson be appointed Solicitor/Lawyer for the Town of Marshall for 2023. Carried

22/2023 Christian: That Jeff Alliston (Michael H. EPP) – Metrix Group LLP, Professional Chartered Accountants be appointed for the Town of Marshall for 2023. Carried

23/2023 Neufeld: That MJ Consulting been appointed for the Town of Marshall third (3rd) party Investigator as suggested in the Code of Ethic Bylaw 04-2021. Carried

24/2023 Neufeld: That the Town of Marshall appoints Western Municipal Consulting Ltd. to manage the Board of Revisions process for the term of January 1, 2023, though to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revisions; Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans. The Chair shall be responsible for naming no fewer that three (3) members for he hearing of any matter. Where the Chair does not include themselves among the appointees, the members appoint a delegate to perform the chair of that hearing from among their numbers. Carried

25/2023 Neufeld: That the Town of Marshall appoints Liana Stepan with Western Municipal Consulting Ltd. as Secretary to the Board of Revisions for the term January 1, 2023, though to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Liana Stepan is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purpose of any hearing. Carried

26/2023 Hardy: That the Council of the Town of Marshall approve the 2023 Appointed Committee’s Boards as per the attached Schedule “C” which shall form a part of these minutes. Carried

27/2023 Lorenz: That Luc Morin - Bylaw Enforcement Officer be appointed for the Town of Marshall for 2023. Carried

28/2023 Hardy: That the Town of Marshall re-enter into an agreement with Karla Gottinger as the Postal Clerk for the Marshall Retail Postal Outlet for three (3) years, January 10, 2023 – January 13, 2026 as per the attached Schedule “D” which shall form part of these minutes. Carried

Mayor and Councillors Forum: That the information presented was for discussion purposes only, which was acknowledged by all Council members and that no motions were made.

Unfinished Business:

29/2023 Neufeld: That the Town Council and Marshall & District Recreation Board work together to allocate the remaining 2022 - 23 Sask Lottery Grant funding before the deadline of March 2023. Carried

30/2023 Lorenz: That the Council of the Town of Marshall approve Saskwater representatives to have access to the Town’s Water Treatment Plant (WTP), as their permit requires to have weekly visits to ensure online analytical equipment is calibrated and working properly as well as collecting a bacteria sample weekly for the regional waterline coming in from Lloydminster. Carried

31/2023 Hardy: That the Council of the Town of Marshall approve to pay an extra \$205.72 for half the backhoe costs resulting from the sewer issue and curb stop installment at 205 1st Street West in 2022. Carried

New Business:

32/2023 Lorenz: That the 2023 Council Renumeration remain unchanged; Mayor \$250.00, Councillors \$150.00. Carried

Bylaws:

General Correspondence and/ or No Action Taken:

33/2023 Neufeld: That the following agenda items having been brought to Council be filed and or no action taken at this time:
15.1 – SUMA – Grp. Benefit Insurance Update
15.2 – SUMA – Municipal Update – January 3, 2023 Carried

34/2023 Neufeld: That the correspondence having been reviewed or dealt with be filed. Carried

Adjournment:

35/2023 Lorenz: That this meeting be adjourned at 8:50 PM Carried


MAYOR


ADMINISTRATOR