

## TOWN OF MARSHALL

Minutes of the Regular Meeting of the Council of the Town of Marshall held at the Town Office at 6:30 P.M., February 14, 2023.

**Present:**

Mayor: Darlene Puckey  
Deputy Mayor: David Hardy  
Councillors: Garry Christian, Percy Neufeld and Reg Lorenz  
Administrator: Linda E. Row  
Town Foreman: Tom Van Der Voort – 6:45 pm – 7:10 pm.

**Absent:**

**Call to Order:**

A quorum being present, Mayor Puckey called the meeting to order at 6:30 p.m.

**Approval of Minutes:**

36/2023 Neufeld:

That the minutes of the regular meeting of Council held January 10, 2023 be approved as circulated.

Carried

**Additions to Agenda:**

37/2023 Neufeld:

That the following item(s) be added to the agenda:

- 8.9 - Skate Board Committee Funds
- 12.5 - Advertise for Lot for Sale - Lot 5 & 6 Plan B3029  
19 Main Street
- 12.6 - Sewer Issue – Invoice - 205 1<sup>st</sup> Street West

Carried

**Approval of Agenda:**

38/2023 Hardy:

**Presentations/Recognitions/**

**Proclamations:**

**Public Hearing:**

**Delegations:**

**Approvals including List of**

**Accounts:**

That the agenda for the February 14, 2023 Council Meeting be approved.

Carried

Deputy Mayor David Hardy declared a conflict of interest in the next order of business for cheque 12949 for \$274.95 and left Council Chambers at 6:35 pm and returned at 6:37 pm to resume his duties as per Section 141 of *The Municipalities Act*.

39/2023 Neufeld:

That the list of accounts from cheque No. 12948 to 12974 and online payments 04(23) - ~~25~~<sup>30</sup>(23) in the amount of \$62,635.91 be approved as per the attached Schedule "A" which shall form a part of these minutes.

Carried

40/2023 Christian

That the Statement of Financial Activities to January 31, 2023 be accepted as circulated.

Carried

41/2023 Hardy:

That the Bank reconciliation for the Town of Marshall for January 2023 be accepted as circulated.

Carried

42/2023 Lorenz:

That the Bank Reconciliation for the Retail Postal Outlet for January 2023 be accepted as circulated.

Carried

43/2023 Neufeld:

That the Council of the Town of Marshall approve the transfer of outstanding utility arrears in the total amount of \$1,853.47 from Roll 27, Roll 238(2), and Roll 258 to their respective tax rolls as per Section 369 of *The Municipalities Act*.

Carried

44/2023 Hardy:

That the Council of the Town of Marshall approve the transfer of \$105,545.68 plus delivery charge of \$500.00 from the Infrastructure Funded Account to the General Cash Account in order to pay the partial "new" water meter invoice in March 2023.

Carried

45/2023 Neufeld:

That Policy #5209, Council/Employees Communication, be approved, as per the attached Schedule "B" which shall form a part of these minutes.

Carried

- 46/2023 Lorenz: That the Council of the Town of Marshall accept the \$871.75 from the Marshall Skate Park Committee - Glenn Hay and Ian McCoy, as the Skate Park has been given back to the Town to care for and further that the total funds be transfer to the Recreation Funded Account in order to be used at a later date for any Skate Park updates. Carried
- Management Reports:**
- 47/2023 Hardy: That the Town Foreman's report written report dated Dec. 2022/Jan/Feb 2023 be accepted as presented Carried
- 48/2023 Lorenz: That the Administrators report dated February 10, 2023 be accepted as presented. Carried
- Outside Boards/Committee: Reports/Other Bodies:**
- 49/2023 Hardy: Mayor Darlene Puckey called a ten-minute break at 8:00 pm. resumed the Council meeting at 8:10 pm. Carried
- 50/2023 Lorenz: That the Town of Marshall acknowledge the outcome of the Local Government Elections dates change in that they will remain the same in order to keep greater consistency across the Provinces as stated in the letter dated January 25, 2023 from the Minister of Relations. Carried
- 51/2023 Neufeld: That the Council of the Town of Marshall acknowledge the 2023 SAMA Maintenance Letter dated January 23, 2023 and the Municipal Requisition Letter dated January 31, 2023. Carried
- 52/2023 Neufeld: That the Council of the Town of Marshall approve to re-enter into two (2) agreements with Outfront Media Hwy Billboards which includes three (3) Billboards each, commencing on May 01, 2023 and January 01, 2023 for seven (7) years for a total of six (6) Billboards with revenue of \$5,000 plus GST annually. Carried
- 52/2023 Christian: That the Council of the Town of Marshall approve the cost of \$667.00 plus taxes for Securtek security upgrades at the Water Treatment Plant (WTP). Carried
- Mayor and Councillors Forum:**
- That the information presented was for discussion purposes only, which was acknowledged by all Council members and that no motions were made.
- Unfinished Business:**
- 53/2023 Neufeld: That the Council of the Town of Marshall instruct Administrator, Linda E. Row to register Mayor Darlene Puckey, Councillors Garry Christian and Reg Lorenz for the 2023 SUMA Convention being held on April 16-19, 2023 in Saskatoon, Sask. Carried
- 54/2023 Lorenz: That the Council of the Town of Marshall acknowledge the 2022 Grant Payment Confirmation Report from Municipal Infrastructure and Finance. Carried
- 55/2023 Neufeld: That the Council of the Town of Marshall acknowledge the Certificate of Approval of the application that was to subdivide a Saskwater Right of Way parcel on the SE & SW ¼ Section 05-49-26-W3M/NE ¼ Section 32-48-2-W3M be approved subject to:
- Compliance of all local Government Bylaws, Policies and Provincial Government Legislation
  - Municipal Reserve is not required
  - A servicing agreement is not required
- Carried

- 56/2023 Hardy: That an “acknowledgement/appreciation” bench be constructed from the trees that were planted in front of the 3 Links Community Centre for the two (2) groups who were formed in the Town of Marshall for over sixty-five (65) years; Golden Jubilee Rebekah Lodge #133/Marshall Odd Fellows; the trees were removed in 2021 when the building was gifted to the Town of Marshall when the two (2) groups no longer exists and the building was and still is being used as the Town’s “Community Hall.” Carried
- 57/2023 Neufeld: That the Council of the Town of Marshall instruct Administrator, Linda E. Row to advertise for sale a tax enforcement property, Lot 5&6 Block 1 Plan B3029 - 19 Main Street - Commercial/Residential property for \$25,000.00 in the Local Newspaper/Town Website and at the Retail Post Office. Carried
- 58/2023 Christian: That the Council of the Town of Marshall approve to pay the extra \$205.72 portion for half the backhoe costs resulting from the sewer issue and curb stop installment at 205 1<sup>st</sup> Street West in 2022 to the contractor and further that to rescind motion 31/2023. Carried
- New Business:**
- 59/2023 Neufeld: That the 2023 “draft” budget meeting be held on March 20, 2023 at 2:00 pm at the Town Office. Carried
- 60/2023 Christian: That the Council of the Town of Marshall acknowledge that Canada Community Building Fund (Gas Tax) 2023 New Water Meters/Installation Project has been submitted on February 10, 2023 for approval. Carried
- 61/2023 Neufeld: That the Council of the Town of Marshall opt out of the request for a five (5%) percent cost sharing contribution expense from each community partner, estimating to be approximately \$1,300.00 based on the 2022 expense from Lloydminster Waste and Environmental Programs Division. Carried
- 62/2023 Neufeld: That TAXervice be authorized under Section 22(1) of the *Tax Enforcement Act* on or after February 29, 2023 to commence proceedings to request title with respect to the following described lands:  
 Roll 11000 Lot 7-BLK/PAR 1-PLAN B3029  
     Title No: 119430817  
     Lot 8-BLK/PAR 1-PLAN B3029  
     Title No: 119430828  
 Roll 149000 Lot 6-BLK/PAR 11-PLAN 76B10630  
     Title No: 119430817  
 Roll 162000 Lot 4-BLK/PAR 12-PLAN 77B05360  
     Title No: 146328161 Carried
- Bylaws:**
- 63/2023 Neufeld: That Bylaw 02-2023, Traffic Bylaw, be introduced and read a first time by the Council of the Town of Marshall. Carried
- 64/2023 Hardy: That Bylaw 02-2023, Traffic Bylaw, be read a second time. Carried
- 65/2023 Christian: That Bylaw 02-2023, Traffic Bylaw, be given three readings at this meeting. Carried  
Unanimously
- 66/2023 Christian: That Bylaw 02–2023, Traffic Bylaw, be read a third time and adopted by the Council of the Town of Marshall. Carried

67/2023 Neufeld: That Bylaw 03-2023, A Bylaw to Authorize Payments of Certain Expenditures, be introduced and read a first time by the Council of the Town of Marshall. Carried

68/2023 Hardy: That Bylaw 03-2023, A Bylaw to Authorize Payments of Certain Expenditures, be read a second time. Carried

69/2023 Christian: That Bylaw 03-2023, A Bylaw to Authorize Payments of Certain Expenditures, be given three readings at this meeting. Carried Unanimously

70/2023 Neufeld: That Bylaw 03–2023, A Bylaw to Authorize Payments of Certain Expenditures, be read a third time and adopted by the Council of the Town of Marshall. Carried

**General Correspondence and/  
or No Action Taken:**

71/2023 Neufeld: That the following agenda items having been brought to Council be filed and or no action taken at this time:  
15.1 – SUMA – Grp. Benefit Insurance Update  
15.2 – SUMA – Municipal Update – January 3, 2023 Carried

72/2023 Neufeld: That the correspondence having been reviewed or dealt with be filed. Carried

**Adjournment:**

73/2023 Lorenz: That this meeting be adjourned at 9:45 PM Carried

  
MAYOR

  
ADMINISTRATOR