

TOWN OF MARSHALL

Minutes of the Regular Meeting of the Council of the Town of Marshall held at the Town Office at 6:30 P.M., February 13, 2024.

Present:

Mayor: Darlene Puckey
Deputy Mayor: David Hardy
Councillors: Garry Christian, Percy Neufeld and Reg Lorenz
Administrator: Linda E. Row
Town Foreman: Tom Van Der Voort - 6:45 pm - 7:00 pm.

Absent:

Call to Order:

A quorum being present, Mayor Puckey called the meeting to order at 6:30 p.m.

Approval of Minutes:

40/2024 Neufeld:

That the minutes of the regular meeting of Council held January 09, 2024 be approved as circulated.

Carried

41/2024 Christian:

Additions to Agenda:

Approval of Agenda:

42/2024 Christian:

Presentations/Recognitions/

Proclamations:

Public Hearing:

Delegations:

That the minutes of the Special Meeting of Council held January 29, 2024 be approved as circulated.

Carried

That the agenda for the February 13, 2024 Council Meeting be approved.

Carried

Anita Wagner, Town resident entered Council Chambers at 7:05 pm to discuss with Town Council the first water meter billing at which time Council asked her if she would prefer to go in camera.

That the Town of Marshall Council move to an in-camera session to discuss management planning as authorized by Section 120 of *The Municipalities Act* including exemption in Part III of *The Local Authority Freedom of Information and Privacy Act* at 7:05 pm.

That the Town of Marshall Council and Town resident Anita Wagner rise from the in-camera session at 7:20 pm.

Tracy Patterson, Town resident entered Council Chambers at 7:22 pm to appeal her 2023 Tax penalty and at which time Council asked her if she would prefer to go in camera but she stated that she did not wish to and proceeded to present Council with a tax penalty appeal request for the removal of the penalties that were added to her tax accounts on January 02, 2024.

That the Council of the Town of Marshall move to an in-camera session to discuss management planning as authorized by Section 120 (2)(a) of *The Municipalities Act* including exemption in Part III of *The Local Authority Freedom of Information and Privacy Act* at 7:30 pm.

That the Council of the Town of Marshall rises from the in-camera session at 7:40 pm.

43/2024 Christian:

That we advise the owner of Lot 9 Block 15 Plan 80B15343 and Lot 15 Block 14 Plan 80B15343 that due to the new banking information being presented, that the Town of Marshall Council will remove the 15% penalty that was placed on her 2023 taxes as of January 02, 2024.

Carried

Nick Hrabok, Town resident entered Council Chambers at 7:45 pm to discuss with Town Council the Code of Ethics of Council Members, business licences and janitor liability. Left Council Chambers at 8:00 pm.

Mayor Darlene Puckey called a five-minute break at 8:00 pm. resumed the Council meeting at 8:05 pm.

Approvals including List of accounts:

- 4/2023 Christian: Deputy Mayor David Hardy declared a conflict of interest in the next order of business for cheque 13252 for \$664.35 and left Council Chambers at 6:32 pm and returned at 6:33 pm to resume his duties as per Section 141 of *The Municipalities Act*. Carried
- 45/2024 Hardy: That the list of accounts from cheque No. 13248 to 13269 and online payments 05(24) - 29(24) in the amount of \$64,249.82 be approved as per the attached Schedule "A" which shall form a part of these minutes. Carried
- 46/2024 Neufeld: That the Statement of Financial Activities to January 31, 2024 be accepted as circulated. Carried
- 47/2024 Christian: That the Bank reconciliation for the Town of Marshall for January 2024 be accepted as circulated. Carried
- 48/2024 Lorenz: That the Bank Reconciliation for the Retail Postal Outlet for January 2024 be accepted as circulated. Carried
- 49/2024 Neufeld: That the Council of the Town of Marshall instruct Administrator, Linda E. Row to post a public notice for the Council Meeting date change of April 09, 2024 to April 23, 2024 as per Bylaw 09-2018. Carried
- 50/2024 Christian: That the Council of the Town of Marshall approve the annual Water Treatment Plant (WTP) calibration maintenance cost of \$1,021.76 including taxes, by drOPS a company by Saskatoon which includes the communities; Town of Lashburn, Town of Maidstone, RM of Wilton #42, being that mileage will be distributed among all the communities and further that to rescind motion 333/2023. Carried
- 51/2024 Neufeld: That Policy #1104, N.S.F Cheque Charges, be approved, as per the attached Schedule "B" which shall form a part of these minutes. Carried
- 52/2024 Hardy: That Policy #3201, Water & Sewer, be approved, as per the attached Schedule "C" which shall form a part of these minutes. Carried
- 53/2024 Christian: That the Council of the Town of Marshall approve the removal of uncollected utility arrears in the amount of \$473.53 from utility account 70, as the individual no longer lives in the Community and further that the transfer \$276.71 of unpaid utility arrears from account 184 to the tax account associated with that property be added, after a registered letter has been mailed to the owner stating Councils intentions as per Section 369 of the Municipalities Act. Carried
- 54/2024 Christian: That the Council of the Town of Marshall acknowledge the Crime Watch meeting request to rent the 3 Links Community Centre at the regular day rate charge of \$250.00. Carried

55/2024 Hardy: That the Council of the Town of Marshall approve TAXervice to remove the tax lien on Lot 13 Block 15 Plan 80B15343 for a cost of \$110.00 plus title cost(s), as the tax lien was place on the property before TAXervice was hired by the Town. Carried

Management Reports:

56/2024 Hardy: That the Town Foreman’s report written report dated January 2024/February 2024 be accepted as presented. Carried

57/2024 Lorenz:

Outside Boards/Committee: That the Administrators report dated February 09, 2024 be accepted as presented. Carried

Reports/Other Bodies:

Mayor and Councillors Forum: That the information presented was for discussion purposes only, which was acknowledged by all Council members and that no motions were made.

Unfinished Business:

58/2024 Neufeld: That the Council of the Town of Marshall acknowledge the January 1, 2023 to December 31, 2023 Grant Payment Confirmation Report from Municipal Infrastructure and Finance. Carried

59/2024 Neufeld: That the Council of the Town of Marshall acknowledged the signed agreement with Marshall East Conservation and Development Area Authority in regards to the Marshall Flood Control Project that was effective on January 15, 2024. Carried

60/2024 Hardy: That the Council of the Town of Marshall acknowledge the sale of the “Fire” property, 211 Old Jasper Hwy, Lot 23 Block 14 Plan 80B15343 for \$21, 000.00, the transactions for the sale will be completed in March 2024, when the new buyer is in Marshall. Carried

61/2024 Christian: That the Council of the Town of Marshall approve the Saskatchewan Liquor and Gaming Authority Letter dated January 23, 2024 for the application of a Liquor permitted premises within the Town of Marshall, with no objections and that the application could then be processed. Carried

62/2024 Christian: That as the Council of the Town of Marshall has not approved a permit request from the Marshall Community Garden Committee for a “portable” garden shed submitted on January 24, 2024 as it was incomplete and was discussed further at a Special Meeting of Council held January 29, 2024 that we hereby rescind motion 189/2023 and table the permit request until such time as the permit is completed and resubmitted. Carried

New Business:

63/2024 Neufeld: That the Council of the Town of Marshall accept and sign the Engagement Letter dated January 29, 2024 from Metrix Grp. LLP for the 2023 Audited Financial Statements. Carried

64/2024 Neufeld: That the 2024 “draft” budget meeting be held on March 25, 2024 at 2:00 pm at the Town Office. Carried

65/2024 Hardy: That the Council of the Town of Marshall acknowledge that the Asset Retirement Obligation (ARO) is a new legislated requirement and that will commence with the 2023 Financial Statements going forward and further that the Auditor will be invoiced separately for the one-time set-up. Carried

66/2024 Lorenz:

That the Council of the Town of Marshall approve a "Special Events Permit" to the "Spring into Marshall Committee" to host an all day and evening social at the Marshall Community Rink on Saturday, June 01, 2024 providing the Spring into Marshall Committee has followed the required Government guidelines needed in order to host such an event.

Carried

67/2024 Christian:

That the Council of the Town of Marshall acknowledge the 2024 SAMA Municipal Requisition Letter dated January 31, 2024.

Carried

Bylaws:

68/2024 Christian:

That Bylaw 03-2021, A Bylaw to Provide for Closing and Selling of a Municipal Road, be given three readings at this meeting.

Carried Unanimously

69/2024 Neufeld:

That Bylaw 03–2021, A Bylaw to Provide for Closing and Selling of a Municipal Road, be read a third time and adopted by the Council of the Town of Marshall.

Carried

70/2024 Lorenz:

That the Council of the Town of Marshall acknowledge the approval letter dated January 29, 2024, for Bylaw 07-2023, A Bylaw to amend Bylaw No. 03-2014 know as the Official Community Plan (OCP) and to enact to amend Bylaw No. 03-2015.

Carried

71/2024 Neufeld:

That Bylaw 01-2024, A Bylaw for the Construction, Operation and Maintenance of the Marshall Flood Control Project since 1980, be introduced and read a first time by the Council of the Town of Marshall.

Carried

72/2024 Hardy:

That Bylaw 01-2024, A Bylaw for the Construction, Operation and Maintenance of the Marshall Flood Control Project since 1980, be read a second time.

Carried

73/2024 Christian:

That Bylaw 01-2024, A Bylaw for the Construction, Operation and Maintenance of the Marshall Flood Control Project since 1980, be given three readings at this meeting.

Carried Unanimously

74/2024 Lorenz:

That Bylaw 01–2024, A Bylaw for the Construction, Operation and Maintenance of the Marshall Flood Control Project since 1980, be read a third time and adopted by the Council of the Town of Marshall.

Carried

General Correspondence and/ or No Action Taken:

75/2024 Christian:

That the following agenda items having been brought to Council be filed and or no action taken at this time:
15.1 - SUMA Municipal Update - January 29, 2024
15.2 - SAMA- Notice of Annual Meeting - April 10, 2024
15.3 - CN Newsletter - Snow Removal - February 01, 2024
15.4 - 211 Saskatchewan - February 11, 2024
15.5 - WCM Government Committee - Membership January 05, 2024
12.1 - 2024 SUMA Convention Registration
12.3 - 3 Links Community Centre - Acknowledgement Bench Updates

Carried

6/2024 Christian:

That the correspondence having been reviewed or dealt with be filed.

Carried

Adjournment:

77/2024 Lorenz:

That this meeting be adjourned at 8:35 PM.

Carried


MAYOR


ADMINISTRATOR