

TOWN OF MARSHALL

Minutes of the Regular Meeting of the Council of the Town of Marshall held at the Town Office at 6:30 P.M., December 13, 2022.

Present: Mayor: Darlene Puckey
Deputy Mayor: David Hardy
Councillors: Garry Christian, Percy Neufeld and Reg Lorenz
Administrator: Linda E. Row
Town Foreman: Tom Van Der Voort - 6:45 pm - 7:00 pm.

Absent:

Call to Order: A quorum being present, Mayor Puckey called the meeting to order at 6:30 p.m.

Approval of Minutes:
308/2022 Neufeld: That the minutes of the regular meeting of Council held November 08, 2022 be approved as circulated.

Additions to Agenda:
309/2022 Hardy: That the following item(s) be added to the agenda:
8.10 - Municipal Election Date - Debate Letter
8.11 - Janitorial Quote - 3 Links - Kitchen Clean-up/Update
12.4 - Town & Prairie North Potable Water Supply System
13.5 - Saskwater - Subdivision - Proposed Right of Way

Approval of Agenda: Carried
310/2022 Christian: That the agenda for the December 13, 2022 Council Meeting be approved. Carried
Presentations/Recognitions/Proclamations:
Public Hearing:
Delegations:
Approvals including List of Accounts:

11/2022 Neufeld: That the list of accounts from cheque No. 12885 to 12907 and online payments 222(22) - 242(22) in the amount of \$39,844.52 be approved as per the attached Schedule "A" which shall form a part of these minutes. Carried

312/2022 Christian: That the Statement of Financial Activities to November 30, 2022 be accepted as circulated. Carried

313/2022 Lorenz: That the Bank reconciliation for the Town of Marshall for November 2022 be accepted as circulated. Carried

314/2022 Neufeld: That the Bank Reconciliation for the Retail Postal Outlet for November 2022 be accepted as circulated. Carried

315/2022 Hardy: That the Council of the Town of Marshall authorize an additional cheque run before year-end, if required. Carried

316/2022 Lorenz: That the Council of the Town of Marshall instruct Administrator, Linda E. Row to pay invoice(s) 61202 from Scorpion Oilfield Services Ltd. for \$480.53 and invoice 2256 from McFadyen Const. Ltd for \$677.25 regarding a sewer line issue at 205 1st Street West. Carried

317/2022 Neufeld: That the Council of the Town of Marshall approve Assistant Administrator, Amanda Tuplin to be registered in the SaskAlert training course. Carried

318/2022 Neufeld: That the Council of the Town of Marshall approve Administrator, Linda E. Row to register into AM-SK Asset Management Saskatchewan course(s) that are being offered, in order to complete the Asset Management for the Town of Marshall, as its a legislated requirement for all Municipalities. Carried



- 319/2022 Christian: That all Council Members receive a copy of the regular scheduled Council Meeting dates for 2023, as per Section 6, subsection 6.4 of the Council Procedure Bylaw No. 03-2021. Carried
- 320/2022 Lorenz: That the Council of the Town of Marshall accept the letter of support to help SUMA advocate the change of the Municipal Election date from November 2024 to September 2024. Carried
- 321/2022 Hardy: That the Council of the Town of Marshall approve the extra cost of \$800.00 for janitorial duties/painting in the kitchen at the 3 Links Community Centre. Carried
- Management Reports:**
- 322/2022 Neufeld: That the Town Foreman's report written report dated Nov/Dec. 2022 be accepted as presented by Assistant Town Foreman, Harold McLaine. Carried
- 323/2022 Neufeld: That the Administrators report dated December 09, 2022 be accepted as presented. Carried
- Outside Boards/Committee Reports/Other Bodies:**
- Mayor and Councillors Forum:** That the information presented was for discussion purposes only, which was acknowledged by all Council members and that no motions were made.
- Mayor Darlene Puckey called a ten-minute break at 7:45 pm. resumed the Council meeting at 8:00 pm.
- Unfinished Business:**
- 324/2022 Neufeld: That the Council of the Town of Marshall acknowledge the "Change of Ownership" confirmation from SAMA for Lot 5&6 Blk 1 Plan B3029 - 19 Main Street, as it is now registered under the Town of Marshall through Tax Enforcement proceedings as of November 2022. Carried
- 325/2022 Hardy: That the Council of the Town of Marshall acknowledge the Saskwater update provided on December 12, 2022 that the Town of Marshall and the Prairie North Potable Water Supply System was turned on and the existing wells turned off as part of the commissioning process and further that Saskwater will still be monitoring closely and taking water samples to make sure the system is operating normally and are within the permit to operate. Carried
- New Business:**
- 326/2022 Neufeld: That the Council of the Town of Marshall confirms the Municipality has met the following eligibility requirements to receive the Municipal Revenue Sharing Grant;
- Submission of the 2021 Audited Financial Statements to the Ministry of Government Relations;
 - Submission of the 2021 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedure Bylaw;
 - Adoption of an Employee Code of Conduct; and
 - All Members of Council have filed and annually updated their Public Disclosure Statements, as required; and
- That we authorize Administrator, Linda E. Row to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. Carried

That the Council of the Town of Marshall instruct Administrator, Linda E. Row to leave the Council Chambers at 8:25 pm and returned at 8:30 pm.

- 327/2022 Christian: That the Council of the Town of Marshall approve the 2023 employee salary increases as per the attached Schedule "B" which shall form a part of these minutes. Carried
- 328/2022 Neufeld: That the Council of the Town of Marshall approve the SUMA Group Benefits/MEPP Pension rates for 2023 as per the attached Schedule "C" which shall form a part of these minutes. Carried
- 329/2022 Lorenz: That the Council of the Town of Marshall instruct Administrator, Linda E. Row to submit a Canada Community Building Fund (Gas Tax) "project" in 2023 to help purchase water meters for a cost of \$122,000.00. Carried
- 330/2022 Neufeld: That the Council of the Town of Marshall acknowledge the "revised" Waterworks Permit from Water Security Agency in order to operate a waterworks system for the Prairie North Potable Water Supply System as a qualified distribution water plant. Carried
- 331/2022 Lorenz: That the application to subdivide a Saskwater Right of Way parcel on the SE & SW ¼ Section 05-49-26-W3M/NE ¼ Section 32-48-2-W3M be approved subject to:
- Compliance of all local Government Bylaws, Policies and Provincial Government Legislation
 - Municipal Reserve is not required
 - A servicing agreement is not required
- Carried
- Bylaws:**
General Correspondence and/
Or No Action Taken:
- 332/2022 Christian: That the following agenda items been brought to Council be filed and or no action taken at this time:
- 15.1 - WCB - 2023 Preliminary Premium Rates
 - 15.2 - SUMA - Municipal Update - December 05, 2022
 - 15.3 - SUMA - President Update - December 2022
 - 15.4 - SUMA - Message-Board of Directors-Governance Review Pkg.
 - 15.5 - Heritage Saskatchewan 2023 Membership
 - 12.2 - Lot 5&6 Blk 1 Plan B3029 - Purchase Tax Enforcement Property
 - 12.3 - 2022-2023 Community Rink Season Regulations/Schedule
- Carried
- 333/2022 Christian: That the correspondence having been reviewed or dealt with be filed. Carried
- Adjournment:**
 334/2022 Lorenz: That this meeting be adjourned at 8:55 pm. Carried


 MAYOR


 ADMINISTRATOR