

## TOWN OF MARSHALL

Minutes of the Regular Meeting of the Council of the Town of Marshall held at the Town Office at 6:30 P.M., August 09, 2022.

**Present:** Mayor: Darlene Puckey  
Deputy Mayor: David Hardy  
Councillors: Garry Christian, Percy Neufeld  
Administrator: Linda E. Row  
Town Foreman: Tom Van Der Voort – 8:05 pm – 8:30 pm.

**Absent:** Councillor: Reg Lorenz

**Call to Order:** A quorum being present, Mayor Puckey called the meeting to order at 6:30 p.m.

**Approval of Minutes:**  
201/2022 Neufeld: That the minutes of the special meeting of Council held July 12, 2022 be approved as circulated. Carried

**Additions to Agenda:**  
202/2022 Christian: That the following item(s) be added to the agenda:  
3.1 - Councillor Reg Lorenz Monthly Council Renumeration  
3.2 - RPO Bank Reconciliation - July 2022  
3.3 - SaskEnergy 2022 Natural Gas Pipeline Inspection Carried

203/2020 Neufeld: That the Mayor and Councillor(s) who chose to offer their monthly renumeration for a donation, will be up to that individual and it will not be the responsibility of the Town to donate their Council renumeration on their behalf. Carried

204/2022 Hardy: That the Bank Reconciliation for the Retail Postal Outlet for July 2022 be accepted as circulated. Carried

205/2022 Christian: That the Council of the Town of Marshall acknowledge that SaskEnergy has given notification of an upcoming 2022 Natural Gas Distribution Pipeline Inspection within the Town of Marshall to take place mid-August with a completion date of late August/early September and further that instruct Administrator, Linda E. Row to post notice for residents. Carried

**Approval of Agenda:**  
206/2022 Hardy: That the agenda for the August 09, 2022 Council Meeting be approved. Carried

**Presentations/Recognitions/Proclamations: Public Hearing: Delegations:**  
Aaron Erickson, Neptune/Flocor (Water Meters) entered Council Chambers at 6:45 pm to inform and demonstrate to Council the different water meter systems in how they work and cost associated with them.  
Left Council Chambers at 8:05 pm.

**Approvals including List of Accounts:**  
Councillor Garry Christian declared a conflict of interest in the next order of business for cheque 12782 for \$584.74 and left Council Chambers at 8:30 pm and returned at 8:32 pm to resume his duties as per Section 141 of *The Municipalities Act*  
  
Deputy Mayor David Hardy declared a conflict of interest in the next order of business for cheque 12780 for \$420.41 and left Council Chambers at 8:32 pm and returned at 8:34 pm to resume his duties as per Section 141 of *The Municipalities Act*

- 207/2022 Neufeld: That the list of accounts from cheque No. 12775 to 12797 and online payments 135(22) - 156(22) in the amount of \$86,078.15 be approved as per the attached Schedule "A" which shall form a part of these minutes. Carried
- 208/2022 Christian: That the Statement of Financial Activities to July 31, 2022 be accepted as circulated. Carried
- .09/2022 Neufeld: That the Bank reconciliation for the Town of Marshall for July 2022 be accepted as circulated. Carried
- 210/2022 Hardy: That the Council of the Town of Marshall approve the two (2) annual Fall Clean-up Bins, one (1) for wood, one (1) for steel from PWM which will be delivered for August 27 and August 28, 2022. Carried
- 211/2022 Neufeld: That Policy #5601, Safety in the Workplace, be amended, as per the attached Schedule "B" which shall form a part of these minutes. Carried
- Management Reports:**
- 212/2022 Neufeld: That the Council of the Town of Marshall instruct Town Foreman, Tom Van Der Voort to hire Pioneer Landscaping to have ten (10) tree stumps at the Marshall Cemetery remove from the west fence for a total cost of \$1,050.00. Carried
- 213/2022 Hardy: That the Council of the Town of Marshall instruct Town Foreman, Tom Van Der Voort to hire Dave Kitteringham to install two (2) culverts, one (1) by the S Curve and one (1) behind Condos for a total cost of \$432.90. Carried
- 14/2022 Neufeld: That the Town Foreman's report written report dated July/August 2022 be accepted as presented Carried
- Outside Boards/Committee Reports/Other Bodies:**
- 215/2022 Christian: That the Administrators report dated August 05, 2022 be accepted as presented. Carried
- Mayor Darlene Puckey called a ten-minute break at 9:00 pm. resumed the Council meeting at 9:10 pm.
- Mayor and Councillors Forum:**
- That the information presented was for discussion purposes only, which was acknowledged by all Council members and that no motions were made.
- Unfinished Business:**
- 216/2022 Neufeld: That the Council of the Town of Marshall accept the "voluntary property damage" payout for one thousand (\$1,000.00) incidental damages of the one (1) complete side of burnt fence from Wawanesa Mutual Insurance Company as a result of a garage fire at 209 Old Jasper Hwy on March 01, 2022 and further that to transfer the funds to the Fire Protection Funded Account. Carried
- 217/2022 Christian: That the Council of the Town of Marshall acknowledge the SAMA Certificate of Confirmation for the 2022 Assessment Roll. Carried
- 218/2022 Christian: That the Council of the Town of Marshall accept the "new" Cemetery road construction "design" by the RM of Wilton #472 and that no necessary changes are required and further that the RM of Wilton can commence the road construction when time allows them too. Carried

219/2022 Neufeld: That the Council of the Town of Marshall will not be entering into an agreement with Border Paws (SPCA) at this time due to the fact that the Town hasn't had to used their services for the past five (5) years. Carried

220/2022 Neufeld: That the Council of the Town of Marshall acknowledge the information as presented of the "slough drainage" virtual meeting that was held on July 26, 2022 at Colleen Youngs Office in Lloydminster and further that another meeting will take place when more information can be gathered. Carried

**New Business:**

221/2022 Hardy: That the Council of the Town of Marshall approve and sign the credit application forms for Flocor/Neptune in order to purchase 220 water meters to be installed in the Spring of 2023 for each residential/commercial/agricultural properties that are currently on the Town water supply and instruct Administrator, Linda E. Row to commence sending out information/notices to property owners/business's to prepare them of the water meter process and further that the total cost of water meters \$122,558.04 with additional cost of purchasing the 2022 Neptune 360 program and Munisoft extension for the existing program for a total cost of \$6,697.69 along with plumber installation costs of \$40,000.00 for a total approximate cost of \$175,000.00. Carried

222/2022 Hardy: That the Council of the Town of Marshall approve a wage increase of \$1.00 to \$23.00 an hour for Assistant Administrator, Amanda Tuplin after completing her three (3) month probation period. Carried

**Bylaws:  
General Correspondence and/  
or No Action Taken:**

223/2022 Christian: That the following agenda items been brought to Council be filed and or no action taken at this time:  
 15.1 – 2022 Direct West Advertising Program  
 15.2 – SUMA Updates – July 18, 2022  
 15.3 – SGI Newsletter  
 15.4 – SUMAssure News – Mid-Year-Updates – July 14, 2022  
 15.5 - NCTPC Newsletter – August 02, 2022  
 13.2 - Lloydminster & District SPCA (Border Paws Animal Shelter Agreement/Fees Carried

224/2022 Christian: That the correspondence having been reviewed or dealt with be filed. Carried

**Adjournment:**

225/2022 Neufeld: That this meeting be adjourned at 9:55 pm. Carried

  
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 MAYOR

  
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 ADMINISTRATOR