

TOWN OF MARSHALL

Minutes of the Regular Meeting of the Council of the Town of Marshall held at the Town Office at 6:30 P.M., April 12, 2022.

Present:

Mayor: Darlene Puckey
Deputy Mayor: David Hardy
Councillors: Garry Christian, Percy Neufeld and Reg Lorenz
Administrator: Linda E. Row
Town Foreman: Tom Van Der Voort – 6:45 pm – 7:00 pm.

Absent:

Call to Order:

A quorum being present, Mayor Puckey called the meeting to order at 6:30 p.m.

Approval of Minutes:

91/2022 Neufeld:

That the minutes of the regular meeting of Council held March 15, 2022 be approved as circulated.

Carried

Additions to Agenda:

Approval of Agenda:

92/2022 Hardy:

That the agenda for the April 12, 2022 Council Meeting be approved.

Carried

Presentations/Recognitions/

Proclamations:

Public Hearing:

Delegations:

Chris Nameth, MPE Engineering entered Council Chambers at 7:05 pm to report and discuss with Council the "draft" reports of their findings and recommendations regarding the East Lift Station Condition Assessment and Wastewater Collection System. Left Council Chambers at 8:00 pm.

Sgt. Jolyne N. Harrison, Maidstone RCMP entered Council Chambers at 8:00 pm to give Council an updated Police force report and discussed any further issues/concerns in our Town. Left Council Chambers at 8:25 pm.

Deputy Mayor David Hardy declared a conflict of interest in the next order of business for cheque 12681 for \$197.86 and left Council Chambers at 6:33 pm and returned at 6:35 pm to resume his duties as per Section 141 of *The Municipalities Act*

Approvals including List of Accounts:

93/2022 Christian:

That the list of accounts from cheque No. 12678 to 12701 and online payments 47(22) - 68(22) in the amount of \$37,336.68 be approved as per the attached Schedule "A" which shall form a part of these minutes.

Carried

94/2022 Neufeld:

That the Statement of Financial Activities to March 31, 2022 be accepted as circulated.

Carried

95/2022 Lorenz:

That the Bank reconciliation for the Town of Marshall for March 2022 be accepted as circulated.

Carried

96/2022 Neufeld:

That the Bank Reconciliation for the Retail Postal Outlet for March 2022 be accepted as circulated.

Carried

97/2022 Christian:

That the Council of the Town of Marshall instruct Administrator, Linda E. Row to notify residents/consumers by posting on the Town Website and in the Town Office of the annual information for the "Quality of Water and Compliance" that is supplied to residents/consumers for inspection during business hours, Monday – Friday, as per Section 44 of the Water Regulations 2002 and further that to update Policy #3206, "Quality Assurance and Quality Control Policy" as per the attached Schedule "B" which shall form a part of these minutes.

Carried



- 98/2022 Christian: That Policy #4201, Waterworks Emergency Response Plan, be amended, as per the attached Schedule "C" which shall form a part of these minutes. Carried
- 99/2022 Hardy: That Policy #4202, Lagoon & Wastewater Emergency Response Plan, be amended, as per the attached Schedule "D" which shall form a part of these minutes. Carried
- 100/2022 Neufeld: That Assistant Administrator, Amanda Tuplin be enrolled in the Munisoft Software Training Program(s) as it is now a mandatory requirement to remain in compliance with the Munisoft agreement for a cost of \$1,050.00. Carried
- 101/2022 Lorenz: That Policy #3202, Utility Services in Arrears for Renters, be amended, as per the attached Schedule "E" which shall form a part of these minutes. Carried
- 102/2022 Neufeld: That Policy #3203, Utility Deposit for Renters, be amended, as per the attached Schedule "F" which shall form a part of these minutes. Carried
- 103/2022 Christian: That the 2022 Operating Budget for the Town of Marshall be adopted with a uniform mill rate of 7.3 as per the attached Schedule "G" which shall form a part of these minutes. Carried
- 104/2022 Hardy: That the Council of the Town of Marshall approve the five (5) year Capital Work Plan, 2022-2026 as per the attached Schedule "H" which shall form a part of these minutes. Carried
- Management Reports:**
- 105/2022 Lorenz: That the Council of the Town of Marshall instruct Town Foreman, Tom Van Der Voort to re-key the Community Rink at a cost of \$60.00. Carried
- 106/2022 Christian: That the Town Foreman's report written report dated March/April 2022 be accepted as presented. Carried
- 107/2022 Neufeld: That the Administrators report dated April 08, 2022 be accepted as presented. Carried
- Outside Boards/Committee: Reports/Other Bodies:**
- 108/2022 Christian: That the RCMP Annual Performance Plan Report dated March 28, 2022 be accepted as presented. Carried
- 109/2022 Hardy: That the Council of the Town of Marshall approve the request from Northwest School Division #203 to spray for weeds as outlined in their letter dated March 29, 2022. Carried
- Mayor Darlene Puckey called a ten-minute break at 8:50 pm. resumed the Council meeting at 9:00 pm.
- Mayor and Councillors Forum:** That the information presented was for discussion purposes only, which was acknowledged by all Council members and that no motions were made.
- Unfinished Business:**
- 110/2022 Neufeld: That Councillors Garry Christian and Reg Lorenz attend the 2022 SUMA Convention in Regina, SK., April 3 - April 6, 2022 and further that to rescind motion 77/2022. Carried
- 111/2022 Christian: That the Council of the Town of Marshall rescind motion 52/2022, to purchase a "Dexton" blower heater for the East Lift Station as more information is required to ratify the problem(s)/issue(s). Carried

- 112/2022 Lorenz: That the Council of the Town of Marshall acknowledge the final tax enforcement application letter from TAXervice for lots 5&6 Blk 1 Plan B3029. Carried
- 113/2022 Neufeld: That the Council of the Town of Marshall acknowledge the Saskwater interest registration consent forms for the two (2) easements that have already been approved. Carried
- 114/2022 Hardy: That the Council of the Town of Marshall approve to extend this meeting past 10:00 pm in order to complete the items on the agenda pursuant to subsection 31.5 of the Council Procedure Bylaw #03-2021. Carried
- New Business:**
115/2022 Hardy: That the Council of the Town of Marshall acknowledged the letter dated March 29, 2022 from the Government of Saskatchewan in regards of the annual Revenue Sharing Grant of \$113,059.00. Carried
- 116/2022 Christian: That the Council of the Town of Marshall approve to enter into five (5) year agreement with Connect Energy for \$3.20/GJ until October 31, 2023, November 1, 2023 for \$4.20/GL or lower as per the attached Schedule "I" which shall form a part of these minutes. Carried
- 117/2022 Lorenz: That the Synergy Credit Union, Marshall Branch be advised that effective April 12, 2022, the signing authorities for the Town of Marshall be as follows: Deputy Mayor David Hardy, Councillor Garry Christian, Administrator Linda E. Row and Assistant Administrator, Amanda Tuplin and further that to remove Jennifer King. Carried
- 118/2022 Lorenz: That the Council of the Town of Marshall approve to enter into a three (3) year planned generators maintenance agreement with Cummins Sales and Service for the East/North Lift stations for a total cost of \$7,630.89 and WTP for a total cost of \$3,711.48. Carried
- 119/2022 Christian: That the Council of the Town of Marshall instruct Administrator, Linda E. Row to look into an insurance claim in order to repair the damage of the fence on Town property that was partial burnt down due to a garage fire next door at 209 Old Jasper Ave. Carried
- 120/2022 Christian: That the 2022 confirmed Mill Rate for the Northwest School Division #203 be acknowledged as received and further that the mill rate be applied to the 2022 Tax Roll for the Town of Marshall. Carried
- 121/2022 Neufeld: That the Council of the Town of Marshall approve to hire Western Municipal Consulting Ltd. (WMC) Firm for 2023 to provide services to facilitate Municipal Appeals – Board of Revisions – Development Appeals for a retainer fee of \$250.00 paid annually on the 31st of January and further that to rescind motion 17/2022. Carried
- Bylaws:**
General Correspondence and/ or No Action Taken:
122/2022 Christian: That the following agenda items been brought to Council be filed and or no action taken at this time:
15.1 - NCTPC - Newsletter
15.2 - Sask Information Newsletter-Provincial Sale Tax Act
8.9 - Council Meeting Date Change – June 14, 2022
13.5 - Community Rink Rental Fee's Carried

123/2022 Christian:

That the correspondence having been reviewed or dealt with be filed.

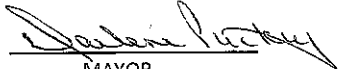
Carried

Adjournment:

124/2022 Lorenz:

That this meeting be adjourned at 10:20 pm.

Carried


MAYOR


ADMINISTRATOR